



**Minutes of the Meeting of
Clint Cum Hamlets Parish Council
held in the Community Centre, Burnt Yates
on Wednesday 14th January @ 7:30pm**

Abbr: GW = Cllr G Walker (Chairman), AM = Cllr McQueen (Vice Chairman), CP = Cllr C Padwick, RP = Cllr R Parker RB = R Bareham (Previous Parish Clerk), NT = N Titchmarsh (Parish Clerk), FCL = Felicity Cunliffe-Lister (County Councillor)

Key: AFSC-NY (Average and Fixed Speed Cameras – North Yorkshire, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words

Councillors Present: Cllr Walker, Cllr Padwick, Cllr Parker, Cllr McQueen

Members of the Public: 2

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2026.107	Welcome by the Chairman The Chair opened the meeting at 7:35pm and welcomed everyone	✓
2026.108	Absence and Apologies a) To Receive Apologies All councillors were present.	✓
	b) To approve the reason(s) for absence given by Councillors. n/a	✓
2026.109	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. There were no requests for dispensation.	✓
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. There were no further requests to consider.	✓



2026.110	Minutes for approval from Previous Meetings	
	a) To approve the minutes of the Ordinary Meeting of the Parish Council meeting held on the 16 th December 2026. Resolved: The minutes were signed as a true record.	✓
2026.111	Public participation Session (for the public to talk to councillors about items on the agenda)	
	a) For the public to talk to councillors about items on the agenda Resolved: There were no matters raised in relation to this agenda.	✓
2026.112	Councillor's report	
	a) To receive an update following Cllr Cunliffe-Lister's previous report Ongoing: No further updates have been received to date. The councillor will hopefully update at the next meeting.	FCL
2026.113	Councillor Vacancies	
	a) For the clerk/GW to update the council regarding vacancies. Ongoing: GW confirmed there had been no further enquiries for role. AW to leaflet the properties in Bedlam.	AW
2026.114	Business Continuity Plan	
	a) GW to update on Business Continuity Plan Resolved: The council noted that the Plan had been produced and was being useful in the handover to the new Clerk.	✓
2026.115	Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)	
	a) AM to update the council on any meeting with the Cricket Club (CC) Ongoing: AM has spoken to Rachael McKenzie and will further discuss how best to work together. AM to keep the parish informed.	AM
	b) AM to update the council on any discussions with the Admiral Long CE Primary School for children's wishes for the playground. Deferred: AM will discuss with school once funding is secured	AM
	c) AM to update the council on the lottery grant for repairs and/or replacement of the Play Equipment if any progress Ongoing: AM informed the council that the Lottery Grant request requires an up-to-date bank statement. GW to provide statement. AM to keep the parish informed.	AM/GW
	d) GW to update the council on the updates to the Cricket Club wall Ongoing: AM informed the council that Rachael McKenzie & cricketers of the CC are willing to clear the area so we can organise the repairs. GW to update once complete.	AM/GW
	e) GW to update on Village Gate Furniture Ongoing: GW confirmed that the grass verges funding has been successfully transferred over to fund the village gates. The location of gates was discussed, along with the possibility of additional gates if further funds were to become available.	GW



A quote has been provided for 4 gates and installation. GW awaiting a meeting with NYC to clarify if we can install them ourselves to reduce costs. GW to keep the parish informed.

- f) AM to update on parish council joining 'Village Room' governance group

Resolved: AM to join the Village Room Governance Group as Parish Council representative

✓

2026.116

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) Possible repair/replacement of flagpole in school grounds
Ongoing: RP raised that the current flagpole is unsafe and needs to be removed due to corrosion. Quote to replace is £1764 for 6m glass fibre pole & hinged base with studding. School do not currently have spare funds and may ask for Parish Council assistance.

RP/GW
/AM

AM to speak to Barrie Whitehead about current workings.
RP & GW to arrange a visit to school to survey.

- b) Joining the Community Speed Watch scheme
Ongoing: GW contacted the police to ask if we could join the Speed Watch scheme. The setup cost would be around £500, to include high visibility vests, appropriate signage and radar gun. An area of hard standing would be required for the van at the top of the hill (B6165) near the viewpoint, with matting and gravel. GW to discuss and seek approval with NYC. The police contact advised GW to monitor the situation for a couple of months to see the effect of the new speed limit and the police speed camera van presence.

GW

- c) Potholes on Clink Bank Lane towards Clint Bank
Ongoing: CP highlighted the danger caused by the potholes, which have deteriorated rapidly following heavy use of the road caused by recent diversion. GW has contacted NYC asking for a decent repair, in the light of less HGV traffic due to the factory closing. GW to keep the parish informed.

GW

- d) Re-installation of the kerb outside the old New Inn pub
Ongoing: GW has requested re-installation after lack of budget for repairs last year. GW awaiting response from NYC.

GW

- e) A MoP highlighted a littering incident on a verge near the New Inn with concern that vermin would be attracted.
Resolved: GW advised MoP to monitor the situation and to advise the council of any further incidents

✓

2026.117

Area 6 Highways

- a) HAM Grass Cutting 2026 – available funding £192.19
See Appendix A and images 1 & 2 showing areas concerned
Ongoing: The Council agreed these areas could easily be covered. Clerk to apply for funding.

NT

2026.118

Planning Matters

- a) No Planning Consultations to note.



Resolved: The council noted there were no new Planning Consultations.

✓

- 2026.119 Bank Reconciliation(s) and Budget Report(s)**
- a) Bank reconciliation for December 2025 to be presented at the next meeting due to delay in banking handover
Ongoing: Clerk to present at the next meeting **NT**
- 2026.120 Financial Matters**
- a) For the council to note receipt of payment from NYC for invoice T21 LB9\100174 of £500
Resolved: The council noted receipt of the payment which has been transferred for the VAS sign from FCL ✓
- 2026.121 Payments to Consider/note since last meeting:**
- | | | | |
|----|---|--------|--|
| a) | For the council to consider payment of Training NT | £36.50 | |
| | Induction for new Local Council Clerks 24 th Feb | | |
| | £73.00 (or £36.50 with small council bursary) | | |
| | | <hr/> | |
| | | £36.50 | |
- Resolved:** The council agreed to the payment ✓
- 2026.122 Staffing Matters**
- a) Recruitment of new Clerk/FCO
Resolved: GW welcomed NT as the new Clerk ✓
- b) For the council to agree a “handover” date with the clerk.
Resolved: GW completed a handover with RB of documents and laptop/printer ✓
- 2026.123 To confirm the date of the next Parish Council meeting(s):**
- a) Ordinary Meeting of The 11th March 2026 @ 7:30pm
 Parish Council
(Cut-off date for agenda items 6th March 2026 please)
Resolved: The council noted the dated of the next meeting. ✓
- b) Planning Meeting 11th February 2026 @ 7:30pm
(Subject to planning applications being received)
(Cut-off date for agenda items 5th February 2026 please)
Resolved: The council note the date of the meeting in February 2026. ✓

The meeting closed at 8.49pm

Signed.....

Dated.....



Appendix A



Highway Asset Management
Highways & Transportation
Environment Directorate
County Hall,
Northallerton
DL7 8AH
Tel: 01609 780780
Email: ham@northyorks.gov.uk
Web: www.northyorks.gov.uk

6th January 2026

Our ref: Urban Highway Grass Cutting

Contact: Iain Summerson

Dear parish / town clerk **Clint cum Hamlets**

I am writing to update you on the arrangements for urban highway grass cutting in 2026. I would like to take this opportunity to thank those parishes that have carried out highway grass cutting in recent years, your continued involvement is very much appreciated.

As with previous years the Council is offering a payment to Town and Parish Councils to undertake urban grass cutting on our behalf. This is for identified visibility locations within your parish area.

The areas of grass to be cut within your Parish are outlined in blue on our online grass cutting map which can be found on our website www.northyorks.gov.uk/verges

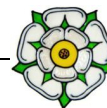
Attached to this correspondence is some guidance on how to encourage biodiversity within highway verges. This has been developed in partnership with Plantlife and Yorkshire Wildlife Trust and is primarily aimed at areas of verge that are not within the visibility cut area. If you are aiming to carry out a local project during 2026 or would like further information, please contact us at HAM@northyorks.gov.uk

Urban grass cutting payments.

For 2025/26 we will make payments in a similar way to this year and will supply a purchase order to your parish in summer 2026, so that you can invoice the Council. The rate that we will pay parish and town councils to cut urban highway grass in has been raised by 3.4% from 2025, and the rate for visibility areas will be 8.27p per m² for the 2026/27 financial year. The County Council will continue to fund five cuts per year.

Based on the rate of 8.27p per m², the available funding for grass cutting of urban highway visibility splays to your parish will be **£192.19**

OFFICIAL



We would be grateful if you could please let us know if you would like to carry out grass cutting or not by emailing HAM@northyorks.gov.uk or by writing to us at the above address.

Please remember to include the name of your parish in your response and to make your choice clear to prevent any unnecessary delays to the service. To ensure efficient service planning it would be appreciated if you could respond no later than 28th February 2026.

If we do not receive any notification from you by this date, or in Parishes where the town or parish council has decided that they do not wish to cut visibility grass in 2026, the Council will undertake five cuts of the visibility grass and no payment will be made to the town or parish council.

I would like to take this opportunity to thank you once again for your assistance in this matter.

Further information

If you have any further queries regarding urban highway grass cutting, please contact HAM@northyorks.gov.uk

Yours Sincerely,

Barrie Mason
Assistant Director, Highways & Transportation

Image 1 – Shaw Mills



Image 2 – Burnt Yates

