



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND  
the EXTRAORDINARY MEETING OF  
CLINT CUM HAMLETS PARISH COUNCIL  
to be held in the Community Centre, Burnt Yates

**on Wednesday 14<sup>th</sup> January 2026 @ 7.30pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 2425 Public Participation (ending after 15 minutes of the meeting's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

***N Titchmarsh***

Parish Clerk

Clint Cum Hamlets Parish Council

13<sup>th</sup> January 2026

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Abbr: GW = Cllr G Walker (Chairman), AM = Cllr A McQueen (Vice Chair), CP = Cllr C Padwick, RP= Cllr R Parker, RB = R Bareham (Previous Parish Clerk), NT = N Titchmarsh (Parish Clerk), FCL = Felicity Cunliffe-Lister (County Councillor)

Key: AFSC-NY (Average and Fixed Speed Cameras – North Yorkshire, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words

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## **Agenda**

<b>Item</b>	<b>Record</b>	<b>Action By</b>
<b>2026.107</b>	<b>Welcome by the Chairman</b>	
<b>2026.108</b>	<b>Absence and Apologies</b>	
	a) To Receive Apologies	
	b) To approve the reason(s) for absence given by Councillors.	



**2026.109 Dispensations & Pecuniary Interests**

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

**2026.110 Minutes for approval from Previous Meetings**

- a) To approve the minutes of the Ordinary Meeting of the Parish Council meeting held on the 16<sup>th</sup> December 2025.

**2026.111 Public participation Session** (for the public to talk to councillors about items on the agenda)

- a) For the public to talk to councillors about items on the agenda

**2026.112 Councillor's report**

- a) To receive an update following Cllr Cunliffe-Lister's previous report

**2026.113 Councillor Vacancies**

- a) For the clerk/GW to update the council regarding vacancies.

**2026.114 Business Continuity Plan**

- a) GW to update on the Business Continuity Plan

**2026.115 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) AM to update the council on any meeting with the Cricket Club
- b) AM to update the council on any discussions with the Admiral Long CE Primary School for children's wishes for playground.
- c) AM to update the council on the lottery grant for repairs and/or replacement of the Play Equipment if any progress
- d) GW to update the council on the updates to the Cricket Club wall & asbestos removal
- e) GW to update on Village Gate furniture.
- f) AM to update on parish council joining "Village Room" governance group

**2026.116 Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) Possible repair / replacement of flagpole in school grounds
- b) Joining the Community Speed Watch scheme
- c) Potholes on Clint Bank Lane towards Clint Bank



- d) Re-installation of kerb outside the old New Inn pub

**2026.117      Area 6 Highways**

- a) HAM Grass Cutting 2026 - available funding £192.19  
See Appendix A & images 1 & 2 showing areas concerned

**2026.118      Planning Matters**

- a) No Planning Consultations to note

**2026.119      Bank Reconciliation(s) and Budget Report(s)**

- a) Bank reconciliation for December 2025 to be presented at the next meeting due to delay in banking handover

**2026.120      Financial Matters**

- a) For the council to note receipt of payment from NYC for invoice T21 LB9\100174 of £500

**2026.121      Payments to Consider/note since last meeting:**

- a) For the council to consider payment of Training NT £36.50  
Induction for new Local Council Clerks 24<sup>th</sup> Feb  
£73.00 (or £36.50 with small council bursary)

**£36.50**

**2026.122      Staffing Matters**

- a) Recruitment of new Clerk/RFO -
- b) Handover with the previous clerk / GW

**2026.123      To confirm the date of the next Parish Council meeting(s):**

- a) Ordinary Meeting of The 11<sup>th</sup> March 2026 @ 7:30pm  
Parish Council  
(Cut-off date for agenda items 6<sup>th</sup> March 2026 please)

- b) Planning Meeting 11<sup>th</sup> February 2026 @ 7:30pm  
(Subject to planning applications being received)  
(Cut-off date for agenda items 5<sup>th</sup> February 2026 please)



## Appendix A



**NORTH  
YORKSHIRE  
COUNCIL**

Highway Asset Management  
Highways & Transportation  
Environment Directorate  
County Hall,  
Northallerton  
DL7 8AH  
Tel: 01609 780780  
Email: [ham@northyorks.gov.uk](mailto:ham@northyorks.gov.uk)  
Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

6<sup>th</sup> January 2026

**Our ref:** Urban Highway Grass Cutting

**Contact:** Iain Summerson

Dear parish / town clerk **Clint cum Hamlets**

I am writing to update you on the arrangements for urban highway grass cutting in 2026. I would like to take this opportunity to thank those parishes that have carried out highway grass cutting in recent years, your continued involvement is very much appreciated.

As with previous years the Council is offering a payment to Town and Parish Councils to undertake urban grass cutting on our behalf. This is for identified visibility locations within your parish area.

The areas of grass to be cut within your Parish are outlined in blue on our online grass cutting map which can be found on our website [www.northyorks.gov.uk/verges](http://www.northyorks.gov.uk/verges)

Attached to this correspondence is some guidance on how to encourage biodiversity within highway verges. This has been developed in partnership with Plantlife and Yorkshire Wildlife Trust and is primarily aimed at areas of verge that are not within the visibility cut area. If you are aiming to carry out a local project during 2026 or would like further information, please contact us at [HAM@northyorks.gov.uk](mailto:HAM@northyorks.gov.uk)

### **Urban grass cutting payments.**

For 2025/26 we will make payments in a similar way to this year and will supply a purchase order to your parish in summer 2026, so that you can invoice the Council. The rate that we will pay parish and town councils to cut urban highway grass in has been raised by 3.4% from 2025, and the rate for visibility areas will be 8.27p per m<sup>2</sup> for the 2026/27 financial year. The County Council will continue to fund five cuts per year.

Based on the rate of 8.27p per m<sup>2</sup>, the available funding for grass cutting of urban highway visibility splays to your parish will be **£192.19**

OFFICIAL



We would be grateful if you could please let us know if you would like to carry out grass cutting or not by emailing [HAM@northyorks.gov.uk](mailto:HAM@northyorks.gov.uk) or by writing to us at the above address.

**Please remember to include the name of your parish in your response and to make your choice clear to prevent any unnecessary delays to the service.** To ensure efficient service planning it would be appreciated if you could respond no later than 28<sup>th</sup> February 2026.

If we do not receive any notification from you by this date, or in Parishes where the town or parish council has decided that they do not wish to cut visibility grass in 2026, the Council will undertake five cuts of the visibility grass and no payment will be made to the town or parish council.

I would like to take this opportunity to thank you once again for your assistance in this matter.

#### Further information

If you have any further queries regarding urban highway grass cutting, please contact [HAM@northyorks.gov.uk](mailto:HAM@northyorks.gov.uk)

Yours Sincerely,

Barrie Mason  
Assistant Director, Highways & Transportation

Image 1 – Shaw Mills



Image 2 – Burnt Yates

