



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk@clintcumhamlets-pc.gov.uk



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND the ANNUAL MEETING OF
CLINT CUM HAMLETS PARISH COUNCIL
to be held in the Community Centre, Burnt Yates

on Wednesday 28th May 2025 @ 7.00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 2425 Public Participation (ending after 15 minutes of the meeting's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rob Bareham

Parish Clerk
Clint Cum Hamlets Parish Council
22nd May 2025

Abbr: GW = Cllr G Walker (Chairman), CP = Cllr C Padwick (Vice Chairman), RP= Cllr R Parker AM = Cllr McQueen, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: AFSC-NY (Average and Fixed Speed Cameras – North Yorkshire, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.035	Election of Chairman for 2025/2026	
	a) To receive nominations for the position of Chairman	
	b) For the Chairman to sign the Declaration of Office	
	c) For the council to approve the signing of the Declaration of Office before the next PC Meeting (if applicable)	
	d) Chairman's opening remarks	
2025.036	Absence and Apologies	
	a) To Receive Apologies	
	b) To approve the reason(s) for absence given by Councillors.	
2025.037	Dispensations & Pecuniary Interests	
	a) To receive, consider and decide upon any applications for dispensations.	

- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
- 2025.038 Election of Vice Chairman for 2025/2026**
- a) To receive nominations for the position of Vice Chairman
- 2025.039 Minutes for approval from Previous Meetings**
- a) To approve the minutes of the Ordinary Parish Council meeting held on the 5th March 2025.
- 2025.040 Public participation Session** (for the public to talk to councillors about items on the agenda)
- 2025.041 To receive the Councillor's report**
- a) To receive the report of Cllr Cunliffe-Lister
- 2025.042 Councillor Vacancies**
- a) For the clerk to update the council regarding vacancies.
- 2025.043 To receive the Clerks report**
- 2025.044 Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
- 2025.045 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) For the council to consider mandating Cllr McQueen to consult with suppliers and contractors to replace or repair the playground equipment, reporting back to the full council for any actions and/or financial commitments.
- b) AM to update the council on the repairs and/or replacement of the Play Equipment
- c) AM to update the council on the "free" Ninja Trail from Finding Fitness
- 2025.046 Items for discussion from Councillors or a member of the public.**
(These are new items that have been requested to be included in the agenda)
- 2025.047 Area 6 Highways**
- a) For GW to update the council on the Speed Reduction on the B6165 & Clint Rise
- b) GW to update the council on the cost of a VAS and the implementation of siting posts by NYC Highways and for the council to consider the approval of the signing of the "Grant Offer Letter" from Cllr Cunliffe-Lister by the Chairman, Vice Chair and the Clerk.
- c) GW to update the council on the hard standing area at the top of the rise for Police Speed Reduction Vehicles.
- d) GW to update on the request to highways for moving the 30mph on Laws Lane to just before the sewage works entrance
- 2025.048 Planning Matters**
- a) For the council to consider Planning Application ZC25.00816.FUL
Silver Well Cottage
Burnt Yates
North Yorkshire HG3 3EG

Closing 12th April 2025 (Extension requested)

- b) For the council to note Planning Decision ZC24.03020.FUL
Oakfield
Clint Bank
North Yorkshire HG3 3DP
(Permission Granted)
- c) For the council to note Planning Decision ZC25.00398.FUL
Greystones
Clint Bank
North Yorkshire HG3 3DW
(Permission Granted)
- d) For the council to note Planning Enforcement 25.00071.PR15
- e) For the council to note Planning Enforcement 25.00142.BRPC15

2025.049

End of Year 2024 – 2025 Items

- a) For the council to note that the Internal Audit was completed on the 27th April 2025
- b) For the council to note Page 3 of the AGAR – The Annual Internal Audit Report 2024-2025
- c) For the council to consider The Internal Auditors Report for 2024-2025 (1 item VAT to be reclaimed)
- d) For the council to consider the PKF Littlejohn Bank Reconciliation for 2024-2025
- e) For the council to consider approving the Explanation of Variances 2024-2025
- f) For the council to consider approving Section 1 of the Annual Governance Statement 2024-2025
- g) For the council to consider approving Section 2 of the Annual Governance Statement 2024-2025
- h) For the council to consider approving the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return for 2024-2025, from Tuesday 3rd June 2025 – Monday 14th July 2025
- i) For the council to note under the Accounts and Audit Regulations 2025, the accounts information will be emailed to the external auditor before the 1st July 2025
- j) For the council to consider retaining A Bosman as the Internal Auditor for 2025-2026

2025.050

Financial Matters

- a) For the council to note the Bank Reconciliation for January 2025
- b) For the council to note the Bank Reconciliation for February 2025
- c) For the council to note the Bank Reconciliation for March 2025
- d) For the Council to note the Bank Reconciliation for April 2025

- e) For the council to consider the invoice from Bay Horse Community Centre £90.00 (Inv-1/2425)
- f) For the council to consider the invoice from YLCA for £237.00 (Inv-3441)
- g) For the council to consider the invoice from J Todd & Son Ltd £382.88 + £76.58 (Inv 9412)
- h) For the council to note the clerk's salary for March 2025 £695.48 (paid 20th March 2025)
- i) For the council to note payment to HMRC for March 2025 £154.20 (paid 22nd May 2025)
- j) For the council to note receipt of the Precept Pt 1 for 2025-2026 £3750.00
- k) For the council to consider the invoice from Ross Hanley for £1900.00 + £380.00 Vat (Inv-1525)
- l) For the council to consider the invoice from TP Jones for £71.55 + £14.30 Vat (Inv TPJ/P1972)
- m) For the council to consider the request from the MoP of £100.00 towards providing plants and compost for the Parish
- n) For the council to note payment to A Bosman for the Internal Audit of £60.00 (Paid 6th May 2025)
- o) For the council to consider the Clerks Expenses for April/May 2025 (£25.54 + £3.58 Vat)

2025.051

Payments to consider:

e) Bay Horse (Inv-1/2425)	£90.00
f) YLCA (Inv-3441)	£237.00
g) J Todd & Son Ltd (Inv 9412)	£459.46
h) R Bareham (March 2025 Salary)	£695.48
i) HMRC (March 2025)	£154.20
k) Ross Hanley (Inv 1525)	£2280.00
l) TP Jones (Inv TPJ/P1972)	£85.80
m) MoP (Plants)	£100.00
n) A Bosman (Internal Audit)	£60.00
o) R Bareham (May 2025 Expenses)	£29.12
Total	£4191.06

2025.052

To confirm the date of the next Council meeting(s):

Planning Meeting

4th June 2025 @ 7:30pm

(Subject to planning applications being received)

(Cut-off date for agenda items 27th May 2025 please)

Ordinary Meeting of the Parish Council

9th July 2025 @ 7:30pm

Cut-off date for agenda items 6th July 2025 please)