

# CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker Clerk: Rob Bareham e-mail: clerk@clintcumhamlets-pc.gov.uk



Minutes of the Ordinary Meeting of Clint Cum Hamlets Parish Council held in the Community Centre, Burnt Yates on Wednesday 4<sup>th</sup> September 2024 @ 19:30pm

Abbr: AM = Cllr A McQueen, GW = Cllr G Walker, CP = Cllr C Padwick, RP= Cllr R Parker, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, VAS= Vehicle Activated Sign, W3W = What 3 Words.

In Attendance: Cllr G Walker, Cllr C Padwick, Cllr R Parker, R Bareham (Parish Clerk).

Members of the Public (MoP): 3

## **Minutes**

<u>ltem</u> 2425.044		Record Welcome by the Chairman The Chairman opened the meeting at 19:33hrs and welcomed everyone	Action By
2425.045	a)	Absence and Apologies To Receive Apologies No apologies	
	b)	To approve the reason(s) for absence given by Councillors. N/A	
2425.046	a)	<b>Dispensations &amp; Pecuniary Interests</b> To receive, consider and decide upon any applications for dispensations. No requests for dispensations received.	
	b)	To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.  No additional Declarations of Interest were received.	
2425.057	a)	Co-Option Matters (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy.)  To receive written applications for the office of Parish Councillor	

- Resolved: The council received the application form
  - b) For the council to consider the written application **Resolved:** The council gave the application due consideration and welcomed Cllr Alistair McQueen to the council.
  - Upon reaching a decision the new councillor is to sign the "Declaration of the Acceptance of Office".

**Resolved:** AM signed the Declaration of the Acceptance of Office.

 In the event of (c) not being possible, for the council to approve the declaration of office to be signed prior to the next meeting. N/A

## **2425.048**

Public participation Session (for the public to talk to councillors about items on the agenda)

a) A MoP asked if there was any update on the potholes on Clint Bank? Resolved: The chair confirmed that a survey had been done and "yes" the potholes will be repaired by NYC subject to the current time and monitory restraints.

## 2425.047 Minutes for approval from Previous Meetings

a) To approve the minutes of the Ordinary Parish Council meeting held on the 3<sup>rd</sup> July 2024.

**Resolved:** The minutes were signed as a true record.

b) A MoP reminded the council that there is a council owned strimmer available to "borrow" but needs either a blower, rake or brush to accompany it.

**Ongoing:** The clerk will gather pricing for a leaf blower.

### RB

#### 2425.050 Councillor Vacancies

a) The clerk to update on the councillor vacancies.

**Ongoing:** The clerk welcomed AM to the council and confirmed that there was still one vacancy to fill.

b) The clerk to update on the recruitment for the current vacancies **Ongoing:** There was no further update.

RB

## 2425.051

**To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)

To update the council on maintenance to the bus shelter defibrillator Ongoing: The clerk confirmed the parts were on order and will update the council when received/installed.

RB

b) To update the council on maintenance and repairs to cricket club defibrillator

**Ongoing:** See 2425.051 (a)

RB

c) To note that a PID has been completed & lodged with NYC for repairs to the defib attached to the Cricket Club. (£219.00)

**Resolved:** The council noted that the PID had been sent to NYC for their consideration.

d) For the council to consider utilising CIL to fund the refurbishment of the bus shelter defibrillator (£259.00).

**Resolved:** The council agreed to the use of available CIL funds for the balance of refurbishment to the defibrillators.

e) For the council to note that the order has been placed with Defib Warehouse for the replacement parts

**Resolved:** The council noted the order had been placed.

# **2425.052** Correspondence Report (Items received after publication of the agenda or for items needing discussion)

a) For the council to note the tragic accident on the B6165 which resulted in loss of life.

The council were saddened by the accident and loss of life. Their condolences were with the family of the victim.

GW confirmed there was an ongoing police investigation into the cause of the accident.

#### 2425.049

# To receive the Councillor's report

a) For Councillors to receive Cllr Cunliffe-Lister's report.

FCL's report had been circulated to councillors before the meeting and FCL welcomed questions.

In relation to the VAS, FCL would like to contribute £2000.00 from her locality budget to the project.

GW thanked FCL on behalf of the council, for the contribution.

#### 2425.055

## Area 6 Highways

a) GW/RB to update on the conference calls of the & 3<sup>rd</sup> July & 4<sup>th</sup> September 2024.

**Ongoing:** NYC Highways are preposing to reduce the speed limit from 50mph to 40mph on the B6165 & Clint Rise.

However, NYC Highways prepose in addition to reducing the speed limit there needs to be a VAS which will need to be funded by the Parish Council. The cost of the VAS is estimated to be £3000 - £5000 and requires posts to be installed by Highways and the maintenance will be down to the Parish Council.

There will also need to be a hard standing area at the top of the hill near the Millenium Bench. Funding for this to be established. GW to check with the land owner.

The VAS is estimated to take approximately 6 months.

Further funding issues to be deferred to the meeting of the 2<sup>nd</sup> October 2024.

b) For the council to consider funding options for a Vehicle Activated Sign in the village to help reduce speed.

Resolved: See 2425.055 (b).

c) GW to update the council on the footpath adjacent to the B6165 **Resolved:** GW informed the council that the path had been cleared and widened. However, the soil removed was left stacked on the verge.

# 2425.053

Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

To update the council on the setting up of ".GOV.UK" domain e-mail addresses and to confirm Vision ICT as the provider.

**Resolved:** The clerk confirmed that the ".GOV.UK" were now set up for all councillors.

b) For the council to consider moving the website over to Vision ICT as the current provider can no longer support the website.

**Deferred:** The council deferred this item for further consideration.

- c) GW/RP to update on the repairs to the Allotment fences **Resolved**: GW confirmed the fence had now been repaired
- d) GW/RP to update on the repairs to the carpark barrier **Ongoing:** The barrier had not been repaired. RP Will chase up.

GW/RB

e) RB to update the council on the carpark re-surfacing with road plainings and for the council to consider any further action

**Resolved:** The clerk informed the council that road plainings were no longer available as an option to resurface the car park. The council decided to take no further action for the moment.

f) For the council to note that in principle, the £3014.96 of S106 funding, could be assigned to AGS and used for the car park

Resolved: GW will speak with the CC about the available funding

GW

g) GW to update on the bench & picnic table cleaning

Ongoing: GW will clean the tables/benches.

**GW** 

h) CP to update the council on the overhanging branch with the neighbouring parish

**Ongoing:** The clerk is to contact the landowner to request that the branches are removed.

RB

i) RP to update on the repairs to the play equipment

**Ongoing:** GW/RP will meet to review the needed repairs and will chase the contractor to undertake the repairs.

**GW/RP** 

## 2425.054 Items

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

a) CP to inform the council regarding reducing the speed limit down Law Lane from 60mph and for the council to consider any further action.

**Ongoing:** GW will raise at the next Highways meeting to see if it's possible to move the 30mph to before the sewage works entrance.

**GW** 

b) CP to inform the council on the state of highways speed signs (and others) and for the council to consider any further action

Resolved: CP had cleaned the sign in Shaw Mills.

#### 2425.056 Planning Matters

a) For the council to note planning decision ZC24.01533.FUL

Springfield Farm

Pye Lane

**Burnt Yates** 

Harrogate

North Yorkshire

HG3 3EH

**Resolved:** The council noted the planning decision

b) For the council to note planning decision ZC24.02636.AMENDS

Burneside

Clint Bank Lane

Clint

Harrogate

North Yorkshire

HG3 3DS

**Resolved:** The council noted the planning decision.

c) For the council to note planning withdrawal ZC24.01943.PBR

Springfield Farm

Pve Lane

**Burnt Yates** 

Harrogate

North Yorkshire

HG3 3EH

**Resolved:** The council noted the planning decision.

## 2425.058 Financial Matters

a) To consider payment to Vision ICT Ltd for setting up emails Inv 18939 (£100.00 + £20.00 vat)

**Resolved:** The council agreed to the payment.

b) To consider the bank reconciliation dated 31/07/2024 **Resolved:** The council noted the bank reconciliation

c) To note the Month 5 budget Report

**Ongoing:** The council noted the Bdget Report and requested a report for month 6 at the next meeting.

RB

d) To ratify a CIL receipt of £750.00 from NYC 24.11.2023 **Resolved:** The council noted the payment.

e) To ratify a CIL receipt of £725.41 from NYC 27.6.2024 **Resolved:** The council noted the payment.

f) To note that a S106 credit of £690.00 is imminent and to consider any further action.

Resolved: The council noted the imminent credit.

g) To consider the clerks Q2 salary due 28<sup>th</sup> September 2024 £669.32 **Deferred:** for consideration at the meeting on the 2<sup>nd</sup> October 2024.

RB

h) To consider payment Q2 to HMRC due 28th September 2024 £147.60 **Deferred:** for consideration at the meeting on the 2nd October 2024.

RB

i) For the council to note payment to DefibWarehouse £499.00 + £99.80 Vat (Inv DW154761)

**Resolved:** The council noted the payment.

To consider the clerks expenses £15.30
 Resolved: The council approved the clerk's expenses.

k) For the council to note the renewal of Microsoft365 £66.66 + £13.33 Vat **Resolved:** The council noted the renewal payment.

# 2425.059 Payments to consider:

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a)	Vision ICT Ltd Inv 18939	£120.00
g)	R Bareham (Q2 Salary)	£669.32
h)	HMRC (Q2 Payment)	£147.60
i)	DefibWarehouse Inv DW154761	£598.80
j)	Clerks Expenses	£15.30
k)	Microsoft 365	£79.99
	Total	£1631.01

**Resolved:** Items a), i), j) & k) were approved with items g) & h) deferred to the next meeting

# 2425.060 To confirm the date of the next Council meeting(s):

Planning Meeting 2<sup>nd</sup> October 2024 @ 1930hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 25th September 2024 please)

**Resolved:** The council noted the date of the meeting and confirmed that it would take place to discuss funding of the VAS and any other matters that were felt urgent enough.

Ordinary Meeting of the Parish 6<sup>th</sup> November 2024 @ 1930hrs Council

(Cut-off date for agenda items 30th October 2024 please)

Resolved: The council noted the date of the meeting

# The meeting closed at 2110hrs

Signed.....G. Walker

Dated.....6th November 2024