



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com



Minutes of the Ordinary Meeting of
Clint Cum Hamlets Parish Council
held in the Community Centre, Burnt Yates on
Wednesday 3rd July 2024 @ 19:30pm

Abbr: GW = Cllr G Walker, CP = Cllr C Padwick, RP= Cllr R Parker, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: BTSMWPC = Bishop Thornton, Shaw Mills and Warsill Parish Council, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

In Attendance: Cllr G Walker, Cllr C Padwick, Cllr R Parker, R Bareham (Parish Clerk).

Members of the Public (MoP): 3

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2425.027	Welcome by the Chairman The Chairman welcomed everybody and opened the meeting at 19.31hrs	
2425.028	Absence and Apologies a) To Receive Apologies No Apologies b) To approve the reason(s) for absence given by Councillors. n/a	
2425.029	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. No requests for dispensations received. b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. No additional Declarations of Interest were received.	
2425.030	Minutes for approval from Previous Meetings a) To approve the minutes of the Ordinary Parish Council meeting held on the 8 th May 2024. Resolved: The minutes were signed as a true record. b) To approve the minutes of the Annual Meeting of the Parish Council held on the 8 th May 2024. Resolved: The minutes were signed as a true record.	
2425.031	Public participation Session (for the public to talk to councillors about items on the agenda) There were no comments or questions from the public present.	

2425.032	To receive the Councillors report	a) To receive the report from FCL The council noted the apologies from FCL for not being at the meeting and clerk will forward FCL's report once received.	
2425.033	Councillor Vacancies	a) The clerk to update on the councillor vacancies. Ongoing: The clerk confirmed that the council still had two vacancies and no formal enquiries had been received. b) The clerk to update on the recruitment for the current vacancies Ongoing: The clerk confirmed that he would be in touch with the MoP who enquired previously to join the PC and was also following up an expression of interest from another MoP.	RB RB
2425.034	To receive the Clerks report	a) To update the council on the provision of ".GOV.UK" domain name and email addresses and for the council to consider any action. Ongoing: The clerk advised the council that the service from YLCA was for websites only, an area where the council was actually provided for. The clerk also updated the council with the new costing from Toucan and would get final pricing for September's meeting to move this matter forward. b) To note the introductions of the Eastern Dales Bus 825 (on the website) Resolved: The council noted and welcomed the news. c) For the council to consider adopting the new Financial Regulations 2024 – 2025 as updated by NALC. Resolved: The council adopted the new Financial Regulations 2024 – 2025	RB
2425.035	Correspondence Report (Items received after publication of the agenda or for items needing discussion)	a) There were no items of correspondence.	
2425.036	Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)	a) For the council to consider approving the new Asset Register Resolved: The council adopted the new Asset Register. b) For the council to consider a "renewals" program of benches & picnic tables identified on the council's asset register Ongoing: GW will clean down the benches to see if they need renewing or just treating. c) GW to update on the provision of "Overnight Parking" signs for the carpark Resolved: The council agreed to the sign and thanked GW for obtaining. GW will put on the entrance to warn against overnight parking. d) For the council to consider the repair or resurfacing of the car park Ongoing: The council asked the clerk to enquire if S106 funding was available to fund the repairs to the car park. e) To note that the updated S106 list of funds has not been received yet. Ongoing: The clerk will forward once received. f) For the clerk to updated of the location of historical minutes of the Parish Council. Ongoing: The clerk had no update yet	GW RB RB RB

- g) GW to update on the repairs to the defibrillator at the Cricket Club.
Ongoing: GW has obtained 2 quotes to
 - Refurbish the Cricket Club defibrillator
 - To renew the pads at the bus stop defibrillator**GW**

- h) The council to consider the cost of repairs to the defibrillator in consideration to using CIL money to fund the costs (Three quotes required).
Resolved: see 2425.036 (g)

- i) GW to update on the repairs to the height barrier to the carpark.
Ongoing: RP confirmed that he had spoken with Todds who will “cut & weld” a new bar in place at the recommended height of 2.1m. Once installed the PC will paint and apply reflective tape. The clerk reminded RP to ensure Todds send over the invoice asap for payment under “emergency powers”.
RP

- j) RP/GW to update on the repairs to the broken fence around the allotments.
Resolved: GW confirmed the fence was being repaired on Friday 5th July

2425.037 **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) To discuss the MoP’s request about “road surfaces along the road from Burnt Yates crossroads south, towards Birstwith.”
Ongoing: GW informed the MoP that Highways 6 were aware and would investigate the state of the road surface.
GW
- b) GW to update on HGV traffic through the village
Resolved: GW confirmed that traffic had eased off since the A59 reopened.
- c) CP to update and for the council to discuss the overhanging branch on the boundary with the neighbouring parish of BTSMWPC.
Ongoing: CP/RP will update the clerk on the landowner however CP advised that farm vehicles had “knocked back” the hedgerows so the matter was not quite so pressing.
CP/RP
- d) CP to update and for the council to consider BTSMWPC’s request to join them in making an official complaint against NYC’s Highways 6.
Resolved: The council discussed the item and elected not to support the complaint against Highways 6.
- e) CP to update and for the council to consider the footpath Down Donkey Lane where it meets Cow Gate, for the installation of steps as the surface becomes treacherous in the wet weather.
Resolved: RP & CP had inspected the site, and the incline was not as excessive as it had been suggested. Therefore, did not feel there was a need for steps. The council agreed not to take any further action for the moment.
- f) For the council to consider contacting the house to the right of Pye Lane crossroads for its trees to be trimmed back.
Resolved: The trees have been cut back.

2425.038 **Area 6 Highways**

- a) GW/RB to update on the conference calls of the 9th May 2024 & 2nd July 2024, with Highways 6
Ongoing: GW informed the council that there was no update to the matters outstanding however, the items were still with NYC planners and still under
GW

review. GW also informed the council that NYC were also investigating why the speed reduction signs were not in line with the village boundary.

- b) To note the date of the next conference call with Highways 6.
Ongoing: The date of the next meeting was confirmed as the 3rd September 2024 @ 1300hrs **GW/RB**

2425.039 Planning Matters

- a) For the council to consider Planning Application ZC24/01533/FUL
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3EH
Closing 1st July 2024 (extension requested)
Resolved: The council agreed to not support the application as windows of the development overlooked the neighbouring property.
- b) For the council to note Planning Decision ZC24/01062/FUL
Whitley House
Clint
North Yorkshire
HG3 3DL
Resolved: The council noted the decision
- c) For the council to consider Planning Application ZC24/01943/PBR
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3EH
Closing 18th July 2024
Resolved: The council agreed to neither support or object the application asking the Planning Officer to liaise with the neighbour regarding the possible invasion of privacy with the positioning of windows overlooking their property.

2425.040 End of Year 2023/2024

- a) To note receipt of “notification of exempt status 2024” from the external Auditor, PKF Littlejohn LLP.
Resolved: The council the notification

2425.041 Financial Matters

- a) To note receipt of Part 1 of the precept (£3000.00) has been received
Resolved: The council noted the receipt of part 1 of the precept.
- b) To note Clerks salary Q1 2024 £669.32 (See also 2425.042 (b))
Resolved: The council noted the clerk’s salary.
- c) To note payment to HMRC Q1 April – June 2024 of £147.60 (See also 2425.042 (c))
Resolved: The council noted the payment to HMRC
- d) To consider the Bank Reconciliation for April dated 30/4/24
Resolved: The council noted the Bank Reconciliation

- f) To note VAT Reclaim received 13/5/24 (£174.07)
Resolved: The council noted the VAT refund.
- g) To consider the Bank Reconciliation for May 2024 dated 31/5/24
Resolved: The council noted the Bank Reconciliation
- h) To consider the clerk's expenses £64.87 + VAT £3.17 (see also 2425.042 (h))
Resolved: The council agreed to the clerks expenses.
- i) To consider the Bank Reconciliation for June 2024 dated 30/6/24
Resolved: The council noted the Bank Reconciliation
- j) To note receipt of CIL payment dated 25th June 2024 for £725.41
Resolved: The council noted the receipt of CIL money

2425.042

Payments to consider:

b) R Bareham Q1	£669.32
c) HMRC Q1	£147.60
h) Clerk Expenses	£68.04
Total	<u>£ 884.96</u>

Resolved: All payments were approved.

2425.043

To confirm the date of the next Council meeting(s):

Planning Meeting 7th August 2024 @ 1930hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 1st August 2024 please)

Resolved: The council noted the date of the meeting

**Ordinary Meeting of the Parish 3rd September 2024 @ 1930hrs
 Council**

(Cut-off date for agenda items 28th August 2024 please)

Resolved: The council noted the date of the meeting

The meeting closed at 2100hrs

Signed.....*G. Walker*

Dated.....*3rd September 2024*