



# CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker  
Clerk: Rob Bareham  
e-mail: clerk.cchpcc@gmail.com



Minutes of the Ordinary Meeting of  
Clint Cum Hamlets Parish Council  
held in the Community Centre, Burnt Yates on  
Wednesday 5<sup>th</sup> March 2025 @ 7:30pm

Abbr: GW = Cllr G Walker (Chairman), CP = Cllr C Padwick (Vice Chairman), RP= Cllr R Parker AM = Cllr A McQueen, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: AFSC-NY (Average and Fixed Speed Cameras – North Yorkshire, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

In Attendance: Cllr G Walker (Chairman), Cllr C Padwick (Vice Chairman), Cllr R Parker, Cllr A McQueen, R Bareham (Parish Clerk).

Members of the Public (MoP): 5

## Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
<b>2025.018</b>	<b>Welcome by the Chairman</b> The Chairman welcomed everyone and opened the meeting at 7:31pm	✓
<b>2025.019</b>	<b>Absence and Apologies</b> a) To Receive Apologies There were no apologies.  b) To approve the reason(s) for absence given by Councillors. n/a	✓  ✓
<b>2025.020</b>	<b>Dispensations &amp; Pecuniary Interests</b> a) To receive, consider and decide upon any applications for dispensations. No applications for dispensations received  b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. No declaration of interests received	✓  ✓
<b>2025.021</b>	<b>Minutes for approval from Previous Meetings</b> a) To approve the minutes of the Ordinary Parish Council meeting held on the 8 <sup>th</sup> January 2025. <b>Resolved:</b> The minutes were signed as a true record.	✓

2025.022

**Public participation Session** (for the public to talk to councillors about items on the agenda)

- a) A MoP discussed the Sewage Works improvements (item 2025.030 (a)) and highlighted
- BMSM had been consulted on planning
  - BMSM were monitoring the Schedule of Works
  - BMSM were aware of the mud being left on the roads
  - BMSM were aware of vehicles parking and obstructing the highways.
  - The site manager has been spoken to and for the moment there has been an improvement in these items
  - It was agreed that Cllr Padwick would liaise with BMSM and speak to the site manager if things do not continue to improve.
  - GW added that Chris Blackburn from Highways 6 has offered to investigate any non-compliance with the Scheme of Work agreed by the contractor
  - GW reminded both MoP's and councillors that complaints are to be made as MoP's to planning via the portal to ensure the contractor is held accountable.
- b) A representative of the Admiral Long School updated the council on item 2025.025 (c) and Appendix C, confirming that this was a positive move for the school and was progressing well.

✓

✓

2025.023

**To receive the Councillor's report**

- a) To receive the report of Cllr Cunliffe-Lister  
Please see Appendix A
- It was confirmed the connectivity in the parish was very "hit and miss" with many Smart Metres not connecting.
  - Due to the budget restraints, only £500.00 can be donated to the VAS project.

✓

2025.024

**Councillor Vacancies**

- a) For the clerk to update the council regarding vacancies.  
**Ongoing:** The clerk confirmed that there was still one vacancy with no applications received or interest expressed.

RB

2025.025

**To receive the Clerks report**

- a) For the council to note NYC's questionnaire regarding their revised Planning Policy for Travellers Sites and to consider any further actions.  
**Resolved:** The council agreed for AM to complete the questionnaire on behalf of the council
- b) For the council to note NYC's questionnaire regarding Sports Facilities and consider any further actions.  
**Resolved:** The council agreed for AM to complete the questionnaire on behalf of the council
- c) For the council to note Admiral Long School's plan to federate to the "Goldsborough Sicklinghall Federation" and consider any further actions.  
**Resolved:** See item 2025.022 (b)
- d) For the council to note the RoSPA Playground Report and consider any further actions.  
**Resolved:** The council noted the RoSPA Playground Report.

AM

AM

✓

✓

<b>2025.026</b>	<b>Correspondence Report</b> (Items received after publication of the agenda or for items needing discussion) There were no matters of correspondence to discuss	✓
<b>2025.027</b>	<b>Matters arising from previous meetings</b> (Items requested to remain on the agenda or to be resolved) <ul style="list-style-type: none"> <li>a) RP to update the council on the repairs to the Village Carpark height barrier  <b>Resolved:</b> RP was please to confirm the height barrier had now been repaired. A spare key will be held at the Admiral Long School in reception for use in emergencies.           </li> <li>b) GW to update on the bench &amp; picnic table cleaning.  <b>Ongoing:</b> See Appendix B           </li> <li>c) AM to update on the repairs to the play equipment  <b>Ongoing:</b> See Appendix B           </li> <li>d) AM to update the council on the “free” Ninja Trail from Finding Fitness  <b>Ongoing:</b> See Appendix B           </li> <li>e) For the clerk to update the council on the trustee (ownership) status of the piece of lane known as “The Cricket Club” and for the council to consider any further actions.  <b>Resolved:</b> The clerk updated the council that based upon the evidence available, that the council were only Custodian Trustee’s leaving the cricket club management committee, to manage the day-day running of the club. There is no record of a lease agreement having been issued.           </li> <li>f) For the clerk to update the council on the trustee (ownership) status of the piece of lane known as the “Allotments” and consider any further actions.  <b>Resolved:</b> The clerk again, updated the council that based upon the evidence available, that the parish council is only the Custodian Trustee leaving the management committee to manage the day to day running of the association. The clerk was pleased to inform the council that there was a lease agreement in place.           </li> </ul>	 ✓      ✓  ✓  ✓  ✓
<b>2025.028</b>	<b>Items for discussion from Councillors or a member of the public.</b> (These are new items that have been requested to be included in the agenda) <ul style="list-style-type: none"> <li>a) For the council to consider supporting the “Average and Fixed Speed Cameras – North Yorkshire”.  <b>Resolved:</b> The council agreed to support the AFSC-NY. GW will contact them.           </li> <li>b) GW to update the council on the polluted watercourse feeding the beck at Shaw Mills.  <b>Resolved:</b> GW informed the council that the incident had been reported to The Environmental Agency.           </li> </ul>	 ✓  ✓
<b>2025.029</b>	<b>Area 6 Highways</b> <ul style="list-style-type: none"> <li>a) GW to update the council on speed reductions on the B6165 &amp; Clint Rise  <b>Ongoing:</b> GW informed the council that the project was still with the legal team for consideration.           </li> </ul>	 GW

- b) GW to update the council on the cost of a VAS and the implementation of siting posts by NYC Highways and for the council to consider the approval of the signing of the "Grant Offer Letter" from Cllr Cunliffe-Lister by the Chairman, Vice Chair and the Clerk.  
**Ongoing:** This item was pending 2025.029 (a). Once approved, the request for funding can be made. **GW**
- c) GW to update the council on the hard standing area at the top of the rise for Police Speed Reduction Vehicles.  
**Ongoing:** This item is also pending a positive outcome to 2025.029 (c) **GW**
- d) GW to update the council on the soil that was left after the path clearance on the B6165.  
**Resolved:** It was agreed that this would resolve itself through natural process. ✓
- e) GW to update on the request to highways for moving the 30mph on Laws Lane to just before the sewage works entrance.  
**Ongoing:** This matter was still with the NYC engineering dept. **GW**
- f) For the council to consider installing a mirror opposite the site known as the "Old HG Blinds".  
**Resolved:** GW confirmed to the council that the siting of a mirror would not be approved by Highways because of the potential glare it could reflect towards oncoming traffic. ✓

## 2025.030

### Planning Matters

- a) For the council to consider Planning Application NY2023.0215.FUL Shaw Mills Wastewater Treatment Works, Shaw Mills, Harrogate, North Yorkshire. HG3 3GZ  
**Resolved:** See item 2025.022 (a) ✓
- b) For the council to consider Planning Application ZC25.00398.FUL Greystones Clint Bank North Yorkshire HG3 3DW (Closing 13<sup>th</sup> March 2025)  
**Resolved:** The council had no objection to the application (option A) **RB**
- c) For the council to note Planning Decision ZC24.03983.FUL Springfield Farm Pye Lane Burnt Yates North Yorkshire HG3 3EH (Planning Permission granted)  
**Resolved:** The council noted the Planning Decision ✓
- d) For the council to note Planning Enforcement 25.00027.BRPC15  
**Resolved:** The council noted the Planning Enforcement ✓
- e) For the council to note Planning Enforcement 25.00003.PR15  
**Resolved:** The council noted the Planning Enforcement ✓

DRAFT

**2025.031****End of Year 2024 – 2025 Items**

- a) For the council to note that the councillors Register of Interests can be accessed through the Parish Councils website.  
**Resolved:** The council noted the item ✓
- b) For the council to note that the S137 amount per head of electorate is set under the Local Government Act 1972 for local councils at £10.81 for 2024-2025  
**Resolved:** The council noted the item ✓
- c) For the council to consider approving the updated Standing Orders  
**Resolved:** The council approved the updated Standing Orders 2025 ✓
- d) For the council to consider approving the financial risk assessment  
**Resolved:** The council approved the updated Financial Risk Assessment 2025 ✓
- e) For the council to consider approving the Statement of Internal Control  
**Resolved:** The council approved the updated Standing Orders 2025 ✓
- f) For the council to note the VAT reclaim will be submitted in April 2025  
**Resolved:** The council noted the item ✓
- g) For the council to note that one item from the Internal Auditors Report for 2023 – 2024, The Financial Risk Assessment has been completed (2025.031 (d))  
**Resolved:** The council noted the item ✓
- h) For the council to consider approving that the Insurance schedule is adequate for the Asset Register adopted 3<sup>rd</sup> July 2024  
**Resolved:** The council noted the item ✓

**2025.032****Financial Matters**

- a) For the council to consider YLCA Invoice 3017 (£70.20)  
**Resolved:** The council approved the payment RB
- b) For the council to consider reimbursement to G Hunt who has renewed the Domain Name for 3yrs (£37.98)  
**Resolved:** The council approved the payment RB
- c) For the council to consider the clerks expenses Jan 2025 (£21.36 + £2.76)  
**Resolved:** The council approved the payment RB
- d) For the council to consider the clerks expenses Mar 2025 (£16.79 + £1.84)  
**Resolved:** The council approved the payment RB

**2025.033****Payments to consider:**

a) YLCA Inv 3017	£70.20
b) G Hunt	£37.98
c) Clerk Expenses Jan 2025	£24.12
d) Clerk Expenses Mar 2025	£18.63
Total	<u>£150.93</u>

**Resolved:** All payments were approved. ✓

2025.034

**To confirm the date of the next Council meeting(s):**

**Planning Meeting**

**9<sup>th</sup> April 2025 @ 7:30pm**

*(Subject to planning applications being received)*

*(Cut-off date for agenda items 30<sup>th</sup> March 2025 please)*

**Resolved:** The council noted the date of the next planning meeting (if required)

✓

**Annual Meeting of the Parish  
Council**

**7<sup>th</sup> May 2025 @ 7:00pm**

**Resolved:** The council noted the date of the Annual Meeting of the Parish Council

✓

**Ordinary Meeting of the Parish  
Council**

**7<sup>th</sup> May 2025 @ 7:30pm**

*Cut-off date for agenda items 30<sup>th</sup> April 2025 please)*

**Resolved:** The council noted the date of the next Ordinary PC meeting

✓

**The Chairman closed the meeting at 8:52pm**

**Signed.....**

**Dated.....**

## **Appendix A**

### **Cllr Felicity Cunliffe-Lister Parish Report Clint : March 25**

#### **Youth Council**

The first Youth Council meeting has now been held in Ripon. I am in touch with Cllr Brodigan to help establish rural satellite groups..

#### **Highways**

I have had a review with Area 6. As already established, the repairs to the gullies and kerbs on the B6165 have been designed but area waiting on funding. The TRO for the change in speed limit is progressing, and it is for the PC to place the order for the VAS.

#### **Community Partnership (Ripon)**

As Chair of the Transport/Connectivity group we will be meeting shortly to review the projects in hand, along with connectivity issues.

#### **Long Course Weekend**

This is confirmed for the last weekend in August this year. The routes are not yet confirmed but I think it very unlikely they will come as far as Clint

#### **Connectivity**

Could you please confirm what the smart meter coverage is like in the parish? I can feed this back to NYC and at our ACC meeting which we have invited the CEO of DCC to attend.

#### **Locality Budget**

This has all been allocated. This year's fund is only £5K so I will be distributing half the usual amount. This puts me in difficulty regarding the £1K I had planned to allocate towards the VAS sign. To discuss.

#### **School Admissions**

Families will now know if they have been allocated a place at their school of choice. I want to stress how important it is that families establish whether or not they qualify for home to school transport as soon as possible – rather than wait until 30<sup>th</sup> May for this to be confirmed. If they want to change their choice of school due to transport no longer being available they should apply for this as soon as possible. The guidance on the change of policy has not been clear, I would be happy to help any families who have been impacted by this.

#### **Budget**

The budget has been passed, with a Council Tax increase of 4.99%. I did not support the reduction in locality budget as this is a false economy and will cost the County more in the long run. The Home to School transport policy does not account for any of the additional costs anticipated. For these reasons I did not support the budget.

#### **Planning**



I am not aware of any current planning applications. I have been made aware of a possible breach of planning control at High Rails Farm (non-compliance with imported materials)

### **Boundary Commission**

We are now waiting on the Commission's proposals.

### **Local Nature Recovery Strategy**

The draft principles and Vision strategy document is now in circulation, along with shortlisted priorities and measures. This is now on the NYC website. The draft for public consultation will be in circulation mid-April – end May 25

### **Taxi Policy Consultation**

A public consultation, running from 5<sup>th</sup> February to 30<sup>th</sup> April, is asking for the public's views to help ensure there are enough wheelchair accessible taxis across the county. Research indicates there is currently a shortage. Details can be found at [www.northyorks.gov.uk/taxi-consultation](http://www.northyorks.gov.uk/taxi-consultation)

### **Garden Waste**

From 31 January residents will be able to pay for their licence for the 2025 garden waste collection service. Existing customers will also start to receive a letter or email advising them that they can now pay for their licence.

A licence for the 2025 season costs £49 for collections between March and early December. This provides a cost-effective way for residents to dispose of garden waste.

The licence covers one 240-litre wheelie bin to be emptied fortnightly. Any residents who wish to have more than one bin emptied will need to pay for a licence for each additional bin. Residents can also pay for a licence at any time throughout the season but are encouraged to do so before the start of the service in March as the cost will remain the same.

Once paid, a licence pack should arrive within 14 days. This can be applied for on-line, over the phone or at your local library.

Anyone who doesn't wish to pay for the service can take their garden waste to one of the household waste and recycling centres or compost at home. Residents can also purchase a home compost bin for £12 (plus delivery).

Cllr Felicity Cunliffe-Lister

[Cllr.felicity.cunliffe-lister@northyorks.gov.uk](mailto:Cllr.felicity.cunliffe-lister@northyorks.gov.uk)

North Yorkshire Council

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## Appendix B

### Use of commuted sums, including Burnt Yates playground

#### 1. Available money

The following commuted sums are available (with the noted expiry dates)

Burnt Yates Play Area	£4,807 (2032)
Burnt Yates Cricket Club	£3,048 (2033)
Open spaces (e.g. village greens, paths, roadsides)	£2,944 (2032)
St Andrews Churchyard	£2,042 (2032)
Burnt Yates allotment	£690 (2032)
<b>Total</b>	<b>£13,531</b>

#### 2. The broad rules associated with the commuted sums are:

- a. **Not maintenance:** the money can be used for “enhancements”, but not maintenance
- b. **Three quotes:** Any proposals must come with three cost quotes
- c. **Community Development Officer:** Any proposals must be approved by the local Community Development Officer

#### 3. Next step proposals

- a. **Cricket Club, Church Yard, and Allotments:** Alistair to engage with representatives to agree their preferred use of their noted funds (e.g. the Cricket Club’s proposal of a new lawn mower (if it can satisfy the rules of the Commuted Sums))
- b. **Open spaces:** Alistair to invest c£300 of the “open space” fund in a lockable grit bin for the Burnt Yates car park
- c. **Play area – maintain or replace?**
  - a. Alistair to confirm if fixing the current play area satisfies the rules (i.e. could it be “enhancement”, not “maintenance”?). If fixing is acceptable, it is proposed that the £4,807 playground fund be used to fix the current equipment.
  - b. If fixing is not acceptable:
    - i. the immediate fund would be sufficient to purchase and install two replacement pieces of equipment:
      - a. Swings
      - b. Mini roundabout
    - ii. Or, it is possible to apply for up-to £20,000 from the National Lottery, with a 16-week waiting time for decision. And this funding must be spent within 24 months. (Note: In December 2024, Rob B got a quote for a full replacement of the playground equipment at a cost £27,000)

**Recommendation:** If fixing the existing equipment is not acceptable, Alistair proposes that he applies for £20,000 of National Lottery funding. If this is not successful, it is proposed that the £4,807 be used to but two replacement pieces of equipment.

- d. **Engaging the community with the remaining £2,600:** If we go ahead with the above, Alistair proposes that he invites suggestions from the local community, via the Burnt Yates Facebook page, for the investment of the remaining £2,600 “open spaces” fund.

## Appendix C



### School Report FOR Parish Council - March 2025 - CONFIDENTIAL

#### **1. Proposal to formally Federate the three schools (Admiral Long CE Primary School, Goldsborough CE Primary School and Sicklinghall Community Primary School) -**

The Federation name, if agreed by Governors following the consultations, will be *The Nidd Wharfe Federation*.

There will be a new website and circular logo (the logo has already been in use for some time. The new logo will be phased in on school uniform jumpers over time for new starters.

See other details in the proposal documents.

#### **2. School numbers -**

*38 in September 2023*

*Currently 44 (1 has just left to specialist provision).*

*Y6 Leavers – 6 children*

*Reception joiners 2025 – 6 first place choices (21 applications in total). In 2024 first choice place choices was 4*

*There is a rise in families 'deferring' because they may have a late August birthday, or they may have a Neurodivergent child.*

#### **3. We value enrichment opportunities. This year the children have had the opportunity to enjoy:**

- Linking schools project with a school in Keighley and visited the mosque
- Sporting competitions at the other school sites in school times
- After school sporting competitions
- A visit to Young Voices choir in Sheffield (Children learned songs from HairSpray, a Pop Medley and a Bob Marley medley)
- Year 5 and 6 are going on Residential in March with the other two schools
- They spent a day last week at Goldsborough making new friends
- The 3 schools go swimming together



EYFS Outdoor Area has been hugely improved.

Children are engaged in their learning and have more opportunities to explore in the outdoor setting.





