



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
CLINT CUM HAMLETS PARISH COUNCIL
to be held in the Community Centre, Burnt Yates

on Wednesday 03rd July 2024 @ 7.30pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 2425 Public Participation (ending after 15 minutes of the item's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rob Bareham

Parish Clerk
Clint Cum Hamlets Parish Council
28th June 2024

Abbr: GW = Cllr G Walker, CP = Cllr C Padwick, RP= Cllr R Parker, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: BTSMWPC = Bishop Thornton, Shaw Mills and Warsill Parish Council, BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2425.027	Welcome by the Chairman	
2425.028	Absence and Apologies	
	a) To Receive Apologies	
	b) To approve the reason(s) for absence given by Councillors.	
2425.029	Dispensations & Pecuniary Interests	
	a) To receive, consider and decide upon any applications for dispensations.	
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.	
2425.030	Minutes for approval from Previous Meetings	
	a) To approve the minutes of the Ordinary Parish Council meeting held on the 8 th May 2024.	

- b) To approve the minutes of the Annual Meeting of the Parish Council held on the 8th May 2024.

2425.031 Public participation Session (for the public to talk to councillors about items on the agenda)

2425.032 To receive the Councillors report

- a) To receive the report from FCL

2425.033 Councillor Vacancies

- a) The clerk to update on the councillor vacancies.
- b) The clerk to update on the recruitment for the current vacancies

2425.034 To receive the Clerks report

- a) To update the council on the provision of “.GOV.UK” domain name and email addresses and for the council to consider any action.
- b) To note the introductions of the Eastern Dales Bus 825 (on the website)
- c) For the council to consider adopting the new Financial Regulations 2024 – 2025 as updated by NALC.

2425.035 Correspondence Report (Items received after publication of the agenda or for items needing discussion)

- a)

2425.036 Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) For the council to consider approving the new Asset Register
- b) For the council to consider a “renewals” program of benches & picnic tables identified on the council’s asset register
- c) GW to update on the provision of “Overnight Parking” signs for the carpark
- d) For the council to consider the repair or resurfacing of the car park
- e) To note that the updated S106 list of funds has not been received yet.
- f) For the clerk to updated of the location of historical minutes of the Parish Council.
- g) GW to update on the repairs to the defibrillator at the Cricket Club.
- h) The council to consider the cost of repairs to the defibrillator in consideration to using CIL money to fund the costs (Three quotes required).
- i) GW to update on the repairs to the height barrier to the carpark.
- j) RP/GW to update on the repairs to the broken fence around the allotments.

2425.037 Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) To discuss the MoP’s request about “road surfaces along the road from Burnt Yates crossroads south, towards Birstwith.
- b) GW to update on HGV traffic through the village
- c) CP to update and for the council to discuss the overhanging branch on the boundary with the neighbouring parish of BTSMWPC.

- d) CP to update and for the council to consider BTSMWPC's request to join them in making an official complaint against NYC's Highways 6.
- e) CP to update and for the council to consider footpath ? Down Donkey Lane where it meets Cow Gate, for the installation of steps as the surface becomes treacherous in the wet weather.
- f) For the council to consider contacting the house to the right of Pye Lane crossroads for its trees to be trimmed back.

2425.038 Area 6 Highways

- a) GW/RB to update on the conference calls of the 9th May 2024 & 2nd July 2024, with Highways 6
- b) To note the date of the next conference call with Highways 6.

2425.039 Planning Matters

- a) For the council to consider Planning Application ZC24/01533/FUL
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3EH
Closing 1st July 2024 (extension requested)
- b) For the council to note Planning Decision ZC24/01062/FUL
Whipley House
Clint
North Yorkshire
HG3 3DL
- c) For the council to consider Planning Application ZC24/01943/PBR
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3EH
Closing 18th July 2024

2425.040 End of Year 2023/2024

- a) To note receipt of "notification of exempt status 2024" from the external Auditor, PKF Littlejohn LLP.

2425.041 Financial Matters

- a) To note receipt of Part 1 of the precept (£3000.00) has been received
- b) To note Clerks salary Q1 2024 £669.32 (See also 2425.042 (b))
- c) To note payment to HMRC Q1 April – June 2024 of £147.60 (See also 2425.042 (c))
- d) To consider the Bank Reconciliation for April dated 30/4/24
- f) To note VAT Reclaim received 13/5/24 (£174.07)
- g) To consider the Bank Reconciliation for May 2024 dated 31/5/24

- h) To consider the clerk's expenses £64.87 + VAT £3.17 (see also 2425.042 (h))
- i) To consider the Bank Reconciliation for June 2024 dated 30/6/24
- j) To note receipt of CIL payment dated 25th June 2024 for £725.41

2425.042

Payments to consider:

b) R Bareham Q1	£669.32
c) HMRC Q1	£147.60
h) Clerk Expenses	£68.04
Total	<u>£ 884.96</u>

2425.043

To confirm the date of the next Council meeting(s):

Planning Meeting 8th August 2024 @ 1930hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 1st August 2024 please)

**Ordinary Meeting of the Parish 4th September 2024 @ 1930hrs
Council**

(Cut-off date for agenda items 28th August 2024 please)