



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
CLINT CUM HAMLETS PARISH COUNCIL
to be held in the Community Centre, Burnt Yates

on Wednesday 06th March 2024 @ 7.30pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 5 Public Participation (ending after 15 minutes of the meeting's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Rob Bareham

Parish Clerk
Clint Cum Hamlets Parish Council
01st March 2024

Abbr: GW = Cllr G Walker, CP = Cllr C Padwick, RP= Cllr R Parker, RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile, IA = Internal Auditor, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2324/084	Welcome by the Chairman		
2324/085	Absence and Apologies		
	a) To Receive Apologies		
	b) To approve the reason(s) for absence given by Councillors.		
2324/086	Dispensations & Pecuniary Interests		
	a) To receive, consider and decide upon any applications for dispensations.		
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.		
2324/087	Minutes for approval from Previous Meetings		
	a) To approve the minutes of the Ordinary Parish Council meeting held on the 3 rd January 2024.		

2324/088 **Public participation Session** (for the public to talk to councillors about items on the agenda)

2324/089 **To receive the Councillors report**

2324/090 **Councillor Vacancies**

- a) The clerk to update on the councillor vacancies.
- b) The council to discuss methods to recruit and fill the two current vacancies

2324/091 **To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)

- a) The clerk to update on the status of the website
- b) To consider the Government's advice for PC's to "move" over to ".GOV.UK" domain names and email addresses and to consider taking advantage of the 'one off' set up fee from the Government of £100.00
- c) To consider the PC meeting dates for financial year 2024/2025 (see Appendix A)
- d) To note that the "Workplace Pensions Re-enrolment" has been completed
- e) To note that the clerk has "opted out" of the Pension Scheme
- f) The council to consider adopting the Asset Register
- g) To note the "North Yorkshire Cost of Living Campaign".
- h) To consider NYC offer of £185.87 for 2024/25 (www.northyorks.gov.uk/verges map)
- i) To note receipt of a copy of the Public Liabilities Insurance from the village Cricket Club
- j) To note the Clerks holiday in March 2024

2324/092 **Correspondence Report** (Items received after publication of the agenda or for items needing discussion)

2324/093 **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) GW to update on the defibrillator attached to the Cricket Pavilion and for the council to consider any further actions.
- b) GW to update the council on any application for s106 funding by BYAA
- c) The PC to consider the "D-Day 80" celebrations 6th June 2024
- d) The council to consider purchasing Bin at the junction of Pie Lane/Law Lane (W3W = *deranged.science.retract*) (assuming no grit pile was left by NYCC)
- e) RB to update the council on any response from NYCC to our request on the proposed dog bin installation south side of the bridge (W3W = *departure.exporters.bring*)
- f) GW/CP to update the council on the parishes Facebook page
- g) RB to update the council on the request for Streetscape to quote for the replacement of the grass surround the play equipment with a permanent soft play covering only.

- h) RP/RB to update the council on drawing up a rental/lease agreement between the CC and the PC, the availability of any historical documents and for the PC to consider any further actions.

2324/094 **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) GW to update the council on the broken fence around the allotments and to consider any further action that may be required

2324/095 **Area 6 Highways**

- a) GW to update on Clint Bank business park new housing - lay by clarification - Clint Bank HG3 3DW
- b) GW/FCL to update the council for action on the Roadside Kerb outside the old New Inn pub
- c) RB to update on Zoom Meetings with Highways Area 6
- d) RB to update on the collapsing wall on Law Lane
- e) GW to update on the speed protocol used by NYP in 2021 and attempts to seek a fresh survey.
- f) GW to update on Roadside Gateway into Burnt Yates

2324/096 **Planning Matters**

- a) To note the planning decision for ZC23/04551/FUL
Lane End Farm
Donkey Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3DH
- b) To note the planning decision for ZC23/04173/FUL
Burnside
Clint Bank Lane
Clint
Harrogate
North Yorkshire
HG3 3DS
- c) To consider the planning application ZC23/04597/FUL
Whipley House
Clint
North Yorkshire
(Original application not received by the clerk from NYCC planning)
- d) To note the planning application NY/2023/0215/FUL
Shaw Mills Wastewater Treatment Works,
Shaw Mills,
Harrogate,
North Yorkshire.
HG3 3GZ
- e) To note the planning enforcement (Case No24/00007/PR15) of application ZC23/00877/FUL
Former Clint Bank Business Park
Clint Bank

Clint
North Yorkshire

- f) To note the planning decision for ZC23/04597/FUL
Whipley House
Clint
North Yorkshire

2324/097 Policy Matters

- a) To consider adopting the Councils "Standing Orders"
- b) To consider adopting the Councils "Financial Regulations"
- c) To consider adopting the Accountability and Governance Practitioners Guide 2023
- d) To consider adopting the Councillor Code of Conduct 2020
- e) To consider adopting the Councils "Biodiversity Policy"

2324/098 Financial Matters

- a) To note that YLCA are not being an IA for this financial year.
- b) To consider the clerk appointing a replacement IA for this financial year with an estimated cost of £250.00
- c) To note CIL payment from NYCC (24/11/23) for £750.00
- d) To note receipt of Allotment Rental of £270.00
- e) To note receipt of Cricket Club Rental of £5.00
- f) To consider retaining G.C. Groundcare Services for 2024 to cut the grass as previous years. Price quoted unchanged at £1650.00
- g) To note the statement of s106 funds available to the Parish
- h) To consider the Bank Reconciliation Dated 01/03/2024
- i) To note the VAT reclaim for 2023/2024 has been requested

2324/099 Payments to consider:

- a) No payments to consider

2324/100 To confirm the date of the next Council meeting(s):

Planning Meeting 3rd April 2024 @ 1930hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 27th March 2024 please)

Annual Meeting of the Parish 2nd May 2024 @ 19.00hrs

(Cut-off date for agenda items 25th April 2023 please)

Annual Meeting of the Parish Council 2nd May 2024 @ 19.20hrs

(Cut-off date for agenda items 25th April 2023 please)

**Ordinary Meeting of the Parish 2nd May 2024 (follows the AMPC)
Council**

(Cut-off date for agenda items 25th April 2023 please)

Appendix A

<u>Meeting Date</u>	<u>Meeting Type</u>
March 6 th 2024	Ordinary
April 3 rd 2024	Planning*
May 2 nd 2024	APM, AMP, Ordinary
June 5 th 2024	Planning*
July 3 rd 2024	Ordinary
August 7 th 2024	Planning*
September 4 th 2024	Ordinary
October 2 nd 2024	Planning*
November 6 th 2024	Ordinary
December 4 th 2024	Planning*
January 8 th 2025	Ordinary
February 5 th 2025	Planning*
March 5 th 2025	Ordinary

* Planning Meetings are considered as "Extraordinary Meetings" and will only be called in the event of urgent planning matters or other items that the council deem of an urgent nature"