



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com



Minutes of the Ordinary Meeting of
Clint Cum Hamlets Parish Council
held in the Community Centre, Burnt Yates
on Wednesday 03rd January 2024 @ 7.30pm

Abbr: GW = Cllr G Walker (Chairman), CP = Cllr C Padwick (Vice Chair), RP= Cllr R Parker,
RB = R Bareham (Parish Clerk), FCL = Felicity Cunliffe-Lister (Councillor)

Key: BYAA = Burnt Yates Allotment Association, CC = Cricket Club, CRP = Community Resilience Profile,
MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, PC = Parish
Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

In Attendance: Cllr G Walker, Cllr Padwick, Cllr Parker, R Bareham (Parish Clerk).

Members of the Public (MoP): 3

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/069	Welcome by the Chairman The Chairman welcomed everyone and opened the meeting at 7.33pm.	
2324/070	Absence and Apologies a) To Receive Apologies None. b) To approve the reason(s) for absence given by Councillors. None.	
2324/071	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. None requested. b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. None declared.	
2324/072	Minutes for approval from Previous Meetings a) To approve the minutes of the Extraordinary Parish Council meeting held on the 6 th December 2023. Resolved: The minutes were signed as a true record.	
2324/073	Public participation Session (for the public to talk to councillors about items on the agenda) No items on the agenda were discussed.	

- 2324/074** **To receive the Councillors report**
FCL's apologies were noted.
- 2324/075** **To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)
- a) The clerk to update on the councillor vacancies.
Resolved: The clerk informed the council that the poster had been received from YLCA and were already on the notice boards.
- b) The council to discuss methods to recruit and fill the two current vacancies
Ongoing: GW informed the council that he was hopeful that a parishioner would be considered for co-option at the next meeting. Further advertising may need to take place but would be discussed at the next meeting. **GW/RB**
- 2324/076** **Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
No items raised
- 2324/077** **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) RB to update the council regarding the passing of information to BYAA to claim S106 funding.
Ongoing: GW will speak to the secretary of the BYAA to find out if there is any update and will report back at the next meeting.
- b) The PC to consider the "D-Day 80" Celebrations 6th June 2024
Deferred: The clerk informed the council that further information had been received and would be distributed in time for the next meeting **RB**
- c) RB to update Grit Pile/Bin at the junction of Pie Lane/Law Lane (W3W = *deranged.science.retract*)
Ongoing: The clerk brought to the council's attention previous correspondence on this matter that NYCC would provide a bin at a cost of £50.00 + Vat and the annual salt replenishment is £75.00 + Vat. Salt piles were being distributed by NYCC at the moment and the council would wait to see if any is left at the location. **RB**
- d) RB to update the council on the proposed dog bin installation south side of the bridge (W3W = *departure.exporters.bring*)
Ongoing: The clerk informed the council that the matter had been passed to The Project Team at NYCC for their consideration and an update should be available for the next meeting. **RB**
- e) CP to update the council on the parishes Facebook page
Ongoing: CP still had not received the login details for Facebook. GW will ask the former councillor to pass on the information to CP. **GW/CP**
- f) To review and consider any further action to the Streetscape Report & Quotation
Deferred: The council deferred the item for further consideration at the next meeting. In the meantime, the clerk will request a quotation to replace the grass area around the play equipment with a permanent soft play covering. **RB**
- g) RB to update the council on the changing of the website provider & adopting parish council e-mail addr's
Ongoing: The clerk informed the council that he was arranging a meeting with the current web site "manager" to go through a hand over to the PC. **RB**

The clerk suggested that once this was done to then look at moving over e-mail addresses.

- h) GW to update on Clint Bank business park new housing - lay by clarification - Clint Bank HG3 3DW

Ongoing: GW is still awaiting the report from NYCC.

GW

- i) RB to update the council on the drawing up of a draft rental/lease agreement between the Cricket Club and the Parish Council for the council to consider

Ongoing: The clerk informed the council that there was no model agreement to use and that YLCA had recommended the council to seek the assistance of a solicitor. RP will make some enquiries to gauge a cost of this service and in the meantime, see if the council has any archive records of any agreement.

RP/RB

2324/078

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)
No items were received.

2324/079

Area 6 Highways

- a) GW/FCL to update the council on the sign on Clint Bank
Resolved: GW advised that the sign is on Hill Rise and not Clint Bank. And NYCC has confirmed that the sign is being replaced (subject to budget restraints).

- b) GW/FCL to update the council for action on the Roadside Kerb outside the old New Inn pub

Ongoing: GW confirmed that NYCC had been and inspected the site confirming that the corrective work would be done but is unlikely to happen until financial year 2025/2026. This is unless the work is deemed "urgent" and may be brought forward. GW is still awaiting the report. And will update at the next meeting.

GW

- c) RB to update on Zoom Meetings with Area 6

Ongoing: There had been no further meetings with Area 6. The clerk will try again to "arrange".

RB

- d) RB to update on the collapsing wall on Law Lane

Ongoing: The clerk will ask FCL if there is anything that can be done to help with this matter.

RB

2324/080

Planning Matters

- a) To note planning decision ZC23/03863/FUL
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
North Yorkshire
HG3 3EH
Resolved: The council noted the decision

- b) To note planning decision ZC23/03864/FUL
Springfield Farm
Pye Lane
Burnt Yates
Harrogate
HG3 3EH
Resolved: The council noted the decision

2324/081

Financial Matters

- a) To note the Clerks Salary for Oct – Dec 2023 £881.36
Resolved: The council noted the clerk’s salary
- b) To note the PAYE for Oct – Dec 2023 £200.60
Resolved: The council noted the PAYE
- c) To note payment to Paul Watson Electrical (Inv 2737) for church floodlights £172.48 + £34.50 Vat.
Resolved: The council noted the payment that agreed with the quotation (see 2324/057).
- d) To consider appointing The YLCA Internal Audit Service for the internal audit 2023/24 fiscal year (charge is £155.00)
Resolved: The council agreed to YLCA being the internal auditor for 2023/24
- e) To consider approving resetting the Budget 2023-2024
Resolved: The council agreed with the clerk’s recommendation to reset the budget for 2023-2024
- f) To consider approving the Draft Budget for 2024-2025
Resolved: The council agreed the Draft Budget for 2024-2025
- g) To consider approving the Precept Demand for 2024-2025 £6000.00
Resolved: The council approved the Precept Demand for 2024-2025 to be £6000.00
- h) To consider the bank reconciliation for December 2023
Deferred: The clerk apologised for not preparing a reconciliation in time for the meeting. One will be raised and distributed before the next meeting.

2324/082

Payments to consider:

a) R Bareham (Oct – Dec)	£881.36
b) HMRC	£200.60
c) Paul Watson Electrical	206.98
Total	<u>£1288.94</u>

Resolved: The council approved the payments.

2324/083

To confirm the date of the next Council meeting(s):

Planning Meeting 7th February 2024 @ 1930hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 30th January 2024 please)

Resolved: The council noted the date of the next Planning Meeting.

Ordinary Meeting 6th March 2024 @ 19.30hrs

(Subject to planning applications being received)

(Cut-off date for agenda items 28th February 2023 please)

Resolved: The council noted the date of the next Ordinary Meeting.

The Chairman closed the meeting at 2105hrs.