



CLINT CUM HAMLETS PARISH COUNCIL



Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com

Minutes of the Extraordinary Meeting of
Clint Cum Hamlets Parish Council
held in the Community Centre, Burnt Yates
on Wednesday 5th July 2023 @ 7.30pm

Attendees: GW = Cllr G Walker, CP = Cllr C Padwick, CH = Cllr C Harper, RP= Cllr R Parker, RB = R Bareham (Parish Clerk)

Members of the Public (MoP): 2 (Cllr Cunliffe-Lister (CL) arrived at 2000hrs)

Key: BYAA = Burnt Yates Allotment Association, NYC = North Yorkshire Council, PC = Parish Council, SLCC = Society of Local Council Clerks

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/019	Welcome by the Chairman The Chair opened the meeting at 1931hrs	
2324/020	Apologies for absence. (To receive and note apologies). No Apologies received.	
2324/021	a) Dispensations (to consider requests.) None received. b) Declarations of Interest (to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.) None received.	
2324/022	To approve the minutes of the Annual Meeting of the Parish Council meeting held on the 10th May 2023 Resolved: The minutes were signed as a true record.	
2324/023	To approve the minutes of the Extra Ordinary Parish Council Meeting held on the 23rd of May 2023 Resolved: The minutes were signed as a true record.	
2324/024	Public participation Session (for the public to talk to councillors about items on the agenda) The representative of the BYAA enquired if the quotes for the Commuted Sums had been applied for. The clerk requested that the BYAA provide a 3 rd quote as this will likely be needed by NYC but would enquire with NYC in the meantime. Ongoing: To be carried forward until the next meeting.	RB
2324/025	To receive the Councillors report Deferred: awaiting the councillors arrival.	

- 2324/026** **To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)
- a) RB to update members on S106 Commuted Sums.
The clerk is to arrange a working party meeting & invite Stacey Murphy from NYC to advise the PC on spending “commuted sums” & clarify the Shaw Mills boundary discrepancy. **RB**
Ongoing: To be carried forward until the next meeting.
- b) RB to inform members on the current vacancy.
Resolved: The clerk informed the period for election of the vacancy had passed and it could be filled by “co-option”. **RB**
Ongoing: To be carried forward until the next meeting.
- c) Members to consider adopting a Co-option Policy and Application Form
The council agreed for the clerk to review the co-option policy for approval at the next meeting. **RB**
Ongoing: To be carried forward until the next meeting.
- d) For the council to consider “D-Day 80” celebrations on the 6th June 2024
The council are keen to support this project and the clerk is forward the D-Day 80 brochure for consideration at the next meeting **RB**
Ongoing: To be carried forward until the next meeting.
- 2324/027** **Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
There were no further items for discussion.
- 2324/028** **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) RB to update Grit Pile/Bin at the junction of Pie Lane/Clint Lane
Deferred: The matter has been reported to NYC who will inspect the site and refer. **RB**
Ongoing: To be carried forward until the next meeting.
- b) RP to update on Allotment Tyres
Deferred: GW advised that NYC will not allow tyres as boundary markers as they are too close to the road and not approved street furniture. GW will investigate what street furniture is permissible and report at the next meeting. **GW**
Ongoing: To be carried forward until the next meeting.
- c) CH to update on repair work to the bus shelter
Deferred: CH informed that the work had not yet started on the bus stop and would investigate & update. **CH**
Ongoing: To be carried forward until the next meeting.
- d) CP to update proposed dog bin installation south side of bridge at Shaw Mills
Deferred: CP still awaiting to hear from NYC to arrange a meeting. In the meantime, the clerk will contact NYC to see what the process is to install a dog bin. **RB**
Ongoing: To be carried forward until the next meeting.
- e) GW to update on “New development Burnt Yates - Road infrastructure & safety”
GW spoke to the developer who assured him that the road plan will fully comply with the planning application.
Resolved

- f) RB to update on the potholes at the junction of Pye Lane
The potholes have been reported. **RB**
Ongoing: To be carried forward until the next meeting.
- g) GW to update on village “gates” at the village boundary sign on the B6165
See 2324/027(b)
- h) CH to update on the sign on Clint Bank
CH advised the sign has still not been repaired. CH to provide exact details to enable the clerk to carry forward to the next Highways 6 meeting. **CH/RB**
Ongoing: To be carried forward until the next meeting.
- i) RB to update on the cemetery grass cutting
RB informed the council that the local diocese had replied to his enquiries and confirmed that arrangements with the current contractor had to be reviewed and there is a revised cutting schedule being implemented which it is hoped will meet the needs of both parishioners and the wildlife.
Resolved.
- 2324/024 To receive the Councillors report**
Cllr Cunliffe-Lister summarised her report and apologised for not having it ready prior to the meeting but would forward to the clerk asap (See Appendix A).
- 2324/029 Items for discussion from Councillors or a member of the public.**
(These are new items that have been requested to be included in the agenda)
- a) To consider quotations for the repair of the wooden fence
See items 2324/023 & 2324/025(a)
- b) GW to inform the council for action on the Roadside Kerb outside the old New Inn pub
GW to provide the clerk with further details to take forward to the next Highways 6 meeting. **GW**
Ongoing: To be carried forward until the next meeting.
- c) CH to inform the council on the Phone Box
CH informed the PC that the telephone box was finished and asked that a “thank you” letter be sent. **RB**
Resolved
- d) CH to inform the council on a Facebook page
CH will contact the gentleman who maintains the Parish website for some assistance. **CH**
Ongoing: To be carried forward until the next meeting.
- e) GW to inform the council on a Village Fete
The PC were not in favour of a Village Fete but felt that it may be possible to develop the D-Day 80 celebrations to incorporate some daytime celebrations.
Resolved

- 2324/030** **Area 6 Highways**
- a) GW to update on further developments with “Area 6 Highways”
There was no further update available. **GW/RB**
Ongoing: To be carried forward until the next meeting.
- b) GW to update on site visit Pye Lane / B6165 Burnt Yates
Resolved
- 2324/031** **Planning Matters**
- a) GW to update on Homestead development’s positioning of a caravan
RB to refer this item to the enforcement officer as it appears the
positioning of the caravan is not compliant with planning regulations. **RB**
Ongoing: To be carried forward until the next meeting.
- b) 23/01103/FUL West Winds, 5 Clint Terrace. Burnt Yates NYC – Planning
Permission Granted.
Resolved: The planning decision was noted.
- 2324/032** **Financial Matters**
- a) To consider replacement laptop (3 quotes attached)
The council agreed to the replacement approving item (a) – HP 17-
cn0500sa cost £529.00. **RB**
Resolved: RB to action
- b) To consider the purchase of Microsoft Business Standard
See 2324/031(d)
- c) To consider the purchase of a printer (3 quotes attached)
See 2324/031(d)
- d) To consider the purchase of a laminator (cost approx £30.00)
The council acknowledged the need for items 2324/031(b) & (c) but
asked the clerk to see if a “bundle” could be purchased. **RB**
Resolved: RB to action
- e) To consider approval HP instant Ink at £4.99 per month
The council agreed to the clerk purchasing HP instant ink @ £4.99 per
month. **RB**
Resolved. RB to action
- f) To sign Virgin Money mandate authorising the clerk to access the bank
accounts.
The authorised signatories signed the mandate authorising RB to access
the Parish’s online bank account. **RB**
Ongoing: To be carried forward until the next meeting.
- g) RB to update on the bank situation
The clerk could not offer a bank reconciliation as it is not possible to
download the bank statements to reconcile with (see 2324/031(f)). **RB**
Deferred

2324/033

Payments to consider:

(Payments are for approval pending the resolution of 2324/031(f))

a) MacAfee Subscription	£109.99	RB
b) NYCC Training invoice 0762 (Cllr Padwick 15 & 21 June)	£66.80	
c) Salary K Pettitt Upto 30/06/2023	£316.46	
d) Salary R Bareham Upto 30/06/2023	£235.66	
e) Payment to HMRC	£137.80	
f) Expenses – Rob Bareham (UPTO 30/06/2023)	£60.05	
g) Strimmer Service	£47.69	
Total	£974.45	

The council approved payments except 2324/032(a). The council requested that the clerk sees if the MacAfee subscription could be cancelled and refunded.

Ongoing: Item 2324/032(a) to be carried forward until the next meeting.

2324/034

To confirm the date of the next Council meeting:

6th September 2023 @ 19.30pm

The next meeting was agreed for the:

13th September 2023 @ 19.30pm

2324/035

Temporary exclusion of press and public: Pursuant to the Public

Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)

2324/036

Staffing Matters:

a) SLCC Information **RB**
 The clerk asked for items 2324/035(a), (b), (c) and (d) to be deferred until the next meeting to allow further time to collect data.
Deferred

b) Review of hours
See 2324/035(a)

c) Overtime to consider approving - May 10 – 30th June 2023
See 2324/035(a)

d) To consider actioning payroll monthly **RB**
 The council agreed to the clerk’s request to be paid monthly. The clerk will inform payroll accordingly.
Resolved

The Meeting Closed at 2110hrs

Signed.....

Dated.....

CLlr Felicity Cunliffe-Lister Parish Report

Clint : July 2023

Transport

LetsTalk Survey : The survey for residents to complete to help form the first draft of the Local Transport Plan is still on-line at www.northyorks.gov.uk/LetsTalkNY - it closes on 17th July so there is still time to complete it if you can please encourage all the residents in your parish to do so.

Community Bus : I am holding meetings this week and next with other community bus providers to establish what spare capacity might be available and what best practise should there be a decision to run one within Masham & Fountains.

20 is Plenty : there has been an announcement at County Hall by Cllr Duncan that he will be proposing to the executive that they do not support the 20isPlenty campaign for there to be a default 20mph limit in all villages and towns. Instead he is proposing a county wide speed management strategy that will enable safety improvement schemes (which can include the 20mph limit, but not in all situations) to be introduced where concerns are raised. It will be disappointing if this creates unnecessary cost, delay or continued risk of injury, but very limited detail has been supplied so far. As soon as I know what steps need to be taken for a community to apply for a review, should they want to, I will advise.

It has been announced that the YorBus pilot is being brought to an end. Whilst popular with those who used it, demonstrating that if public transport is fit for purpose more will use it (particularly the younger age group), the service was extremely expensive to run at an average cost of £14/passenger journey.

I attended an ACC meeting last week to discuss the Local Transport Plan for the area and highlighted the need for public transport to meet the demand from the 16-18yr age group who need transport to education, and the need generally for the routes on offer to be relevant to the needs of local residents and to be joined up in terms of linking in with other bus and train services.

Rural Broadband

Please can I draw your attention to the public meeting being held at Masham Town Hall on 19th July 6.30pm on Rural Connectivity. It is being attended by Robert Ling from County Hall who can advise on the progress of the final NYNet Phase 4 works, the situation for those not included and what the national Project Gigabit scheme can offer. I will also ask him to advise on potential solutions for areas without mobile reception. One difficulty facing rural residents is the lack of certainty in terms of which properties will and will not be included under Phase 4 and I have asked for the most up to date confirmed property list to be made available for distribution.

Council Meeting & Executive Decisions

It has been announced that the Rural Prosperity Fund allocation of £5.4M is due to be approved by the Executive at this week's meeting. The Executive intend to split the allocation in two – using £2.7 million to support local businesses and a further £2.7 million for communities and places. It would set up a £1.5 million grant schemes for micro and small businesses, use £600,000 scheme to help grow the social economy and supporting innovation, and allocate £600,000 to develop and promote the visitor economy.

There would also be £467,000 in grant aid for community groups, £400,000 to improve green spaces, £333,000 for the local heritage offer, £333,000 for arts, culture and heritage activities, £717,000 to boost recycling, and £467,000 for volunteering and social action projects.

Destination Development Plan

I am looking forward to my meeting at the RiponBID office with Janet Deacon (Head of Tourism & Culture) at the end of the week. This is in response to lobbying regarding the need for Ripon and the immediate areas to be better represented in the new North Yorkshire tourism body. The ambition is for it to be established as a standalone destination – rather than fall under the Harrogate brand.

Highways

Pye Lane : I have discussed the missing rumble strips, Highways advise that their engineers have completed designs for the rumble strips and are now getting a price for the works from NYH.

Blocked gully and overgrown trees : this is also on Pye Lane. The Gully has been cleared and highways will return to site to attend to the trees obscuring the speed limit sign

Bedlam footpath : this has now been cleared

Schools

I have contacted all school Heads now to explain that I would like to support the cost of the post Covid tuition that is available – the element that the schools need to provide. Some support has already been given to Masham but the contribution required of schools to make next year will be even higher, so I am hoping to be able to assist further with this. I have not yet had a response from the Burnt Yates school.

Youth Councils

I waiting to hear from the Deputy Head at the Ripon Grammar School regarding progress on setting up local Youth Councils. His pupils were due to meet the Youth Engagement Officer who will be providing support with this.

NHS Dentists

It was raised with Julian Smith MP at last month's ACC that with the closure of the Finkle Street BUPA practise, residents in the local area are finding it increasingly difficult to find NHS dental care. The response advised of various measures that have been taken, and some have since been proposed, but none offering any short term solutions. Please keep me posted if you hear of residents in your Parish who are suffering due to the lack of NHS dental care.

FCL