



CLINT CUM HAMLETS PARISH COUNCIL

Chairman: Cllr G Walker
Clerk: Rob Bareham
e-mail: clerk.cchpcc@gmail.com



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND AN EXTRAORDINARY MEETING OF CLINT CUM HAMLETS PARISH COUNCIL to be held in the Community Centre, Burnt Yates

on Monday 18th September 2023 @ 7.30pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 3 Public Participation (ending after 15 minutes of the meeting's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Geoff Walker

Chairman
Clint Cum Hamlets Parish Council
Wednesday 13th September 2023

Abbv: GW = Cllr G Walker, CP = Cllr C Padwick, CH = Cllr C Harper, RP= Cllr R Parker, RB = R Bareham (Parish Clerk)

Key: BYAA = Burnt Yates Allotment Association, NYC = North Yorkshire Council, PC = Parish Council, SLCC = Society of Local Council Clerks

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/036	Welcome by the Chairman	
2324/037	a) To Receive Apologies b) To approve the reason(s) for absence given by Councillors.	
2324/038	a) To receive, consider and decide upon any applications for dispensations. b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.	
2324/039	a) To approve the minutes of the Annual Meeting of the Parish Council meeting held on the 5 th July 2023	
2324/040	Public participation Session (for the public to talk to councillors about items on the agenda)	
2324/041	To receive the Councillors report	

- 2324/042** **To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)
- a) To consider adopting the Co-Option Policy as previously circulated
 - b) RB to update on the councillor vacancy.
 - c) Telephone Box decoration & refurbishment - Thank you letter sent
 - d) For members to consider approving the clerk to review existing statutory documents/policies (see Local Council Documents & Policies Checklist)
 - e) For members to consider approving the clerk to draft statutory documents/policies that are not in place (see Local Council Documents & Policies Checklist)
 - f) For members to consider approving the additional hours required for the clerk to complete items 2324/043 (d) & (e).
 - g) Broadband Installation by Quickline Communications
 - h) Update on Webinar for “Code of Conduct” training session (see also 2324/049 (d))

- 2324/043** **Correspondence Report** (Items received after publication of the agenda or for items needing discussion)

- 2324/044** **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) To receive and consider the report of the S106 Commuted Sums working party
 - b) The PC to consider the “D-Day 80” Celebrations 6th June 2024
 - c) RB to update Grit Pile/Bin at the junction of Pie Lane/Clint Lane
 - d) CP to update proposed dog bin installation south side of bridge at Shaw Mills.
 - e) RB to update on the potholes at the junction of Pye Lane
 - f) GW to update on furniture for the village boundary sign on the B6165
 - g) CH to update on repair work to the bus shelter
 - h) CH to update the council on the Facebook page
 - i) RB to update on Playground Inspection by NYCC (see also 2324/049 (j))

- 2324/045** **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)
- a) GW to inform the council on cricket ball damage to car
 - b) CP to inform the council on the overgrown hedgerows on Law Lane and to consider action to be taken
 - c) CP to inform on the pollution levels in the River Nidd and its tributaries.
 - d) GW to inform on the “Hedgehog Highways Project”
 - e) The PC to consider changing the website provider

- f) The PC to consider adopting parish council email addresses

2324/046 Area 6 Highways

- a) CP to update on the sign on Clint Bank
- b) GW/RB to inform the council for action on the Roadside Kerb outside the old New Inn pub
- c) GW/RB to update on the ongoing speed issues and possible road modifications at the B6165/Pye Lane junction
- d) RB to update on Zoom Meetings with Area6

2324/047 Planning Matters

- a) GW to update on Clint Bank business park new housing - lay by clarification - Clint Bank HG3 3DW
- b) To note the Enforcement Officer's response to the councils concern over the positioning of a the caravan at the Homestead's Development and consider any further action.
- c) To note the discharge of conditions on planning application
6.74.201.DISCON ZC23/01650/DISCON
Former Clint Bank Business Park
Clint Bank
Clint
North Yorkshire
HG3 3DW

2324/048 Financial Matters

- a) To consider applying for S106 funding for the replacement of the fence
- b) To consider applying for S106 funding on behalf of the church.
- c) To consider the MoP purchase of Christmas Lights (see also 2324/050 (c))
- d) To consider clerk training for "Councillor Code of Conduct" (see also 2324/050 (d))
- e) RB to inform the council that the laptop, printer, laminator, and MS office has been purchased for £ £577.47 + £115.49 vat = £692.96 (see also 2324/050 (a & b))
- f) RB to inform the council that access to Virgin Money online account, was completed.
- g) To note reimbursement from K Pettitt as he had already paid himself prior to leaving
- h) The council to note the Bank Reconciliation dated 18th September 2023
- i) To inform the council of the need to reset the budget to be available for the meeting on the 1st of November 2023.
- j) To consider payment of £74.40 to NYCC for playground inspection (see also 2324/050 (a & b))

2324/049	Payments to consider:	
a)	Clerk Expenses	£650.04
b)	Clerk Expenses	£130.37
c)	MoP Christmas Lights	£33.99
d)	YLCA	£25.00
e)	R Bareham (July-Sept)	£542.19
f)	HMRC	£103.00
	Total	<u>£1484.59</u>

- 2324/050** **To confirm the date of the next Council meeting(s):**
- a) **Planning Meeting 4th October 2023 @ 19.30hrs**
(Subject to planning applications being received)
(Cut-off date for agenda items 25th September 2023 please)
- b) **Ordinary Meeting 1st November 2023 @ 1930hrs**
(Cut-off date for agenda items 23rd October 2023 please)

- 2324/051** **Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960.** (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)
- a) To consider payment of the clerk's additional hours worked (8/5/23 – 18/9/23)
- b) To consider increasing the clerk's hours to 4 Hours per week