



# CLINT CUM HAMLETS PARISH COUNCIL



## MINUTES OF THE ORDINARY MEETING OF CLINT CUM HAMLETS PARISH COUNCIL

held in the Community Centre, Burnt Yates

Wednesday 10<sup>th</sup> May 2023 following the Annual Meeting of the Parish Council

**Attendees:** Cllr G Walker (GW), Cllr C Harper (CH), Cllr R Parker (RP), Cllr K Harper (KH), K Pettitt (Clerk & RFO) (KP), R Bareham (Clerk & RFO) (RB)

Key: NYC = North Yorkshire Council, PC = Parish Council

Item	Record	Action By
2324/001	<b>Public Participation: (Maximum 3 minutes per person).</b> a) A member of the public raised the issue of a need for a grit bin for the junction of Pie Lane / Clint Lane after witnessing standard drivers during the winter adverse weather. The clerk confirmed that a reply had been received from NYC (item 2324/011 c) refers) that the cost of a grit bin was £50.00 + VAT and to refill it twice a year, an annual cost of £75.00 + VAT. The clerk is to enquire to the cost of a "grit pile" at the junction.  b) The Allotments Association are still awaiting tyres from Cllr Parker. Cllr Parker to action	RB          RP
2324/002	<b>To receive apologies and approve reasons for absence.</b> Apologies received from Cllr Padwick (CP)	
2324/003	<b>Declarations of interest</b> a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests b) To receive, consider and decide upon any applications of dispensation.  There were no declarations of interest and no applications of dispensation.	
2324/004	<b>To receive a report from County Councillor Cunliffe-Lister</b> The report from the County Councillor had been previously circulated.	
2324/005	<b>To confirm the minutes of the meeting held on Wednesday 1 st March 2023 as a true and correct record.</b> <b>Resolved:</b> The minutes were approved and signed as a true and fair record by the Chair.	
2324/006	<b>To receive the Clerk's Report (Appendix 1)</b> The Clerk had circulated his report prior to the meeting. <b>Resolved:</b> The Clerk's report was unanimously accepted	
2324/007	<b>Financial Matters</b> a) To approve the bank reconciliation and budget comparison for May 2023 <b>Resolved:</b> The Clerk had circulated a report previously. The balance in hand at the bank after considering items to be agreed was £12054.82. The budget comparison was satisfactory.	

- b) To approve the Schedule of Payments as follows.

2022/2023

Clerk Q4 Salary	£ 474.59
HMRC	£ 118.60
T P Jones	£ 85.80

2023/2024

YLCA Subs	£ 218.00
Clerk's Expenses	£ 39.65

**Resolved:** The schedule of payments was approved.

- c) To certify Clint Cum Hamlets Parish Council as exempt from external audit for fiscal year 2022-23

**Resolved:** The certificate was signed by the chair.

- d) To receive and note the Annual Internal Audit Report for 2021-22 included at page 4 on the Annual Governance and Accountability Return 2022-23 **KP**

**Deferred**

- e) To approve Section 1 - Annual Governance Statement 2022-23 for Clint Cum Hamlets Parish Council on page 5 of the Annual Governance and Accountability Return 2022-23

**Resolved:** the return was signed by the Chair and RFO

- f) To approve Section 2 - Accounting Statements 2022-23 for Clint Cum Hamlets Parish Council on page 6 of the Annual Governance and Accountability Return 2020-21 **KP**

**Deferred**

- g) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

**Resolved:** Publication of the documents was approved.

- h) To approve the Asset Register as of April 2023.

**Resolved:** The previously circulated asset register was signed as a true record

**2324/008 Governance:**

- a) To sign the contract of employment of the new Clerk

**Resolved:** The contract was signed with a start date of the 10<sup>th</sup> May 2023 for the new Clerk & RFO – Rob Bareham

- b) To adopt NYC's Code of Conduct as previously circulated

**Resolved:** NYC's code of conduct was adopted

**2123/009 Area 6 Highways**

- a) To update the meeting on the visit of Area 6 Highways to the parish.

Cllr Walker updated the council on the recent meeting with Area 6 Highways

**GW**

Key points:

- N. Yorks police agree there is a speed problem through the village
- A USB stick was passed to NYC as evidence
- NYC advise that the road does not meet the accident criteria
- NYC have made some proposed designs of traffic calming islands
- However, no money is available to implement, unless the PC wishes to pay?.
- A "pedestrian refuge" is also a possibility
- NYC are to provide costing although initial estimates are £50k as there will be a need for road widening
- Then, if the road layout is changed, the speed limit will be reviewed.

Cllr Walker will update the council once costings & options are received from NYC

- b) To update the meeting on the clearing of dangerous footpaths from Scarah Bank Cottages.  
**Resolved:** NYC confirmed 120mtrs to be cleared

2324/010

**Planning Matters**

- a) To discuss application 6.74.214.A.FUL 23/01103/FUL at West Winds, 5 Clint Terrace.  
**Resolved:** The planning application was approved. KP to return the confirmation

KP

2324/011

**To receive information on the ongoing items and to decide any further action.**

- a) To update the meeting regarding potential sewage leakage into Thornton Beck.  
A member of the public updated the council after a meeting of relevant bodies with the following highlights:-
- Sewage is being dumped into local rivers.
  - A “Nidd Action Group” has been formed and are meeting in Knaresborough to measure discharge into local rivers.
  - Yorkshire Water dispute the results that have been produced so far.
  - The action is not illegal as permits to discharge sewage are in place but do not specify the volume of discharge permitted.
  - Yorkshire Dales River Trust are also working on the same issue.
  - However, as the rivers are not in “Conservation Area’s” or “Areas of Natural Beauty” then a review is unlikely until 2050 as recommended in the legislation
  - The Yorkshire Dales River Trust is pleased to have the support of its District Councillor.
- The Member of the Public will update the council when further news is available.

- b) To update the meeting on work on the bus shelter  
Cllr C Harper confirmed that work has started to repair the roof & windows and will update the PC at the next meeting.

CH

- c) To update the meeting on the proposed reinstatement of a grit bin at junction of Law Lane and Pye Lane  
See 2324/001

- d) To update the meeting on the proposed dog bin installation south side of bridge at Shaw Mills  
Cllr Padwick is arranging a meeting with NYC to discuss and will update the PC

CP

2324/012

**Items raised by Councillors**

- a) To raise the issue of potholes at the junction of Pye Lane (RP)  
RP reported that potholes have reappeared.  
To be logged by the clerk with highways.

RB

2324/013

**To decide the dates for the next two meetings in July and September**

The next meetings were agreed for:  
July 5<sup>th</sup>, 2023, 1930hrs  
Sept 6<sup>th</sup>, 2023, 1930hrs

**The meeting was closed at 2033hrs**

Signed.....

Dated.....