



# CLINT CUM HAMLETS PARISH COUNCIL



[www.clintcumhamlets.co.uk](http://www.clintcumhamlets.co.uk)

YOU ARE HEREBY SUMMONED TO ATTEND AN EXTRAORDINARY MEETING OF CLINT CUM HAMLETS PARISH COUNCIL to be held in the Community Centre, Burnt Yates  
on **Wednesday 5<sup>th</sup> July 2023 @ 7.30pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation. Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Robert Bareham – Parish Clerk and RFO  
Friday 30<sup>th</sup> June 2023

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Abbv: GW = Cllr G Walker, CP = Cllr C Padwick, CH = Cllr C Harper, RP= Cllr R Parker, RB = R Bareham (Parish Clerk)

## Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2324/018	<b>Welcome by the Chairman</b>	
2324/019	<b>Apologies for absence.</b> (to receive and note apologies).	
2324/020	a) <b>Dispensations</b> (to consider requests.) b) <b>Declarations of Interest</b> (to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.)	
2324/021	<b>To approve the minutes of the Annual Meeting of the Parish Council meeting held on the 10<sup>th</sup> May 2023</b>	
2324/022	<b>To approve the minutes of the Extra Ordinary Parish Council Meeting held on the 23<sup>rd</sup> of May 2023</b>	
2324/023	<b>Public participation Session</b> (for the public to talk to councillors about items on the agenda)	
2324/024	<b>To receive the Councillors report</b>	
2324/025	<b>To receive the Clerks report</b> (Items received after the publication of the agenda or for items needing discussion) a) RB to update members on S106 Commuted Sums. b) RB to inform members on the current vacancy. c) Members to consider adopting a Co-option Policy and Application Form d) For the council to consider "D-Day 80" celebrations on the 6 <sup>th</sup> June 2024	
2324/026	<b>Correspondence Report</b> (Items received after publication of the agenda or for items needing discussion)	
2324/027	<b>Matters arising from previous meetings</b> (Items requested to remain on the agenda or to be resolved) a) RB to update Grit Pile/Bin at the junction of Pie Lane/Clint Lane b) RP to update on Allotment Tyres c) CH to update on repair work to the bus shelter	

- d) CP to update proposed dog bin installation south side of bridge at Shaw Mills
- e) GW to update on “New development Burnt Yates - Road infrastructure & safety”
- f) RB to update on the potholes at the junction of Pye Lane
- g) GW to update on village “gates” at the village boundary sign on the B6165
- h) CH to update on the sign on Clint Bank
- i) RB to update on the cemetery grass cutting

**2324/028**      **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) To consider quotations for the repair of the wooden fence
- b) GW to inform the council for action on the Roadside Kerb outside the old New Inn pub
- c) CH to inform the council on the Phone Box
- d) CH to inform the council on a Facebook page
- e) GW to inform the council on a Village Fete

**2324/029**      **Area 6 Highways**

- a) GW to update on further developments with “Area 6 Highways”
- b) GW to update on site visit Pye Lane / B6165 Burnt Yates

**2324/030**      **Planning Matters**

- a) GW to update on Homestead development’s positioning of a caravan
- b) 23/01103/FUL West Winds, 5 Clint Terrace. Burnt Yates NYC – Planning Permission Granted.

**2324/031**      **Financial Matters**

- a) To consider replacement laptop (3 quotes attached)
- b) To consider the purchase of Microsoft Business Standard
- c) To consider the purchase of a printer (3 quotes attached)
- d) To consider the purchase of a laminator (cost approx £30.00)
- e) To consider approval HP instant Ink at £4.99 per month
- f) To sign Virgin Money mandate authorising the clerk to access the bank accounts.
- g) RB to update on the bank situation

**2324/032**

**Payments to consider:**

(Payments are for approval pending the resolution of 2324/031(f))

a)	MacAfee Subscription	£109.99
b)	NYCC Training invoice 0762 (Cllr Padwick 15 & 21 June)	£66.80
c)	Salary K Pettitt Upto 30/06/2023	£316.46
d)	Salary R Bareham Upto 30/06/2023	£235.66
e)	Payment to HMRC	£137.80
f)	Expenses – Rob Bareham (UPTO 30/06/2023)	£60.05
g)	Strimmer Service	£80.00
	Total	<u>£1006.76</u>

**2324/033**

**To confirm the date of the next Council meeting:**

6<sup>th</sup> September 2023 @ 19.30pm

**2324/034**

**Temporary exclusion of press and public: Pursuant to the Public**

**Bodies (Admission at meetings) Act 1960.** (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)

**2324/035**

**Staffing Matters:**

- a) SLCC Information
- b) Review of hours
- c) Overtime to consider approving - May 10 – 30<sup>th</sup> June 2023
- d) To consider actioning payroll monthly

*Rob Bareham*

Parish Clerk

30/06/2023