



CLINT CUM HAMLETS PARISH COUNCIL



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MINUTES OF THE ORDINARY MEETING OF
CLINT CUM HAMLETS PARISH COUNCIL held in the Community Centre, Burnt Yates
on Wednesday 4th January 2023 at 19:30

Attendees: Cllr C Harper, Cllr K Harper, Cllr R Parker, Cllr G Walker, The Clerk and 4 members of the public.

Prior to the meeting a minute's silence was observed in memory of Margaret Atkinson.

Following the observation of the minute's silence, Cllr C Padwick was formally co-opted onto the Parish Council and documentation signed and witnessed.

2223/056 Public Participation:

A member of the public informed the meeting that he had taken on the responsibility of painting the milestone at Bedlam, and this would be done once the weather had sufficiently improved.

2223/057 To receive apologies and approve reasons for absence.

No apologies had been received.

2223/058 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

There were no declarations of interest.

- b) To receive, consider and decide upon any applications of dispensation

There were no applications of dispensation.

2223/059 To confirm the minutes of the meeting held on Wednesday 2nd November 2022 as a true and correct record.

Resolved: The minutes were unanimously approved and signed as a true and fair record by the Chair.

2223/060 To receive the Clerk's Report

The Clerk's report had been circulated previously. The Clerk added that he intended to commence the process for sending out the Invitation to Tender documentation for grass cutting for 2023, which would also include the area by the Brimham Rocks turning.

Resolved: The Clerk's report was unanimously accepted.

2223/061 Financial Matters

- a) To approve the bank reconciliation and budget comparison for January 2023.

The Clerk had circulated a report previously. The balance in hand at the bank after considering cheques to be signed was £7,910.03. The budget comparison was satisfactory.

Resolved: The RFO's report was accepted.

b) To approve the Schedule of Payments.

Resolved: The following Schedule of Payments were approved.

Date	Ref	Transaction details	Fund	Category	Money In	Money Out
15.12.22		209 Clerk Q3 Salary	Unrestricted	Salary and related costs	£ -	£ 536.99
15.12.22		210 HMRC Q3	Unrestricted	Salary and related costs	£ -	£ 134.20
15.12.22		211 K Pettitt (Playground)	Unrestricted	Playground		£ 73.20
15.12.22		212 G C Groundcare	Unrestricted	Grasscutting		£ 1,250.00
15.12.22		213 Greg Hunt (domain fee)	Unrestricted	IT		£ 23.98
04.01.22		214 K Pettitt (Expenses)	Unrestricted	Office expenses		£ 85.59

c) To approve the transfer of the closing balance of the Lloyds account to the Virgin Money Account.

Resolved: A cheque for the closing balance of the Lloyds account, made payable to the Parish Council was signed for depositing in the Virgin Money account. Once this had cleared the Clerk would draft a letter to be signed, closing the account.

Action: The Clerk

d) To discuss the commuted sums report previously circulated.

Following discussion it was agreed that the Clerk would write back to HBC to request the monies attributable to the now defunct hopscotch area be utilised in improving the Children's Play Area. He would also ask what the situation was regarding outstanding Commuted Sums after April 1st. Finally he would remind St Andrews and the Allotments Society of the monies still outstanding for them.

Action: The Clerk

e) To confirm the Internal Auditor for the FY 2022/23

Resolved: Eileen Morris was formerly appointed Internal Auditor for 2022/2023 at a cost of £60.

2223/062 Governance

a) To discuss the co-option of a Parish Councillor

Resolved: Prior to the meeting Chrissie Padwick had been formerly co-opted to the Parish Council.

b) To re-approve the Parish Council's Standing Orders as previously circulated

Resolved: The Standing Orders were formerly adopted.

c) To approve the NACL standard Financial Regulations as previously circulated

Resolved: The Financial regulations were formerly adopted.

2223/063 To receive information on the following ongoing issues and decide further action where necessary:

a) Sewage Leak at Thornton Beck

It was agreed that Cllr Padwick would contact the Chair of Bishop Thornton PC to look to work together to address this issue.

Action: Cllr Padwick

b) Dog Fouling Notices

The Clerk had obtained notices, and these were to be displayed at various locations in the Parish.

Action: Cllrs C Harper, Walker and Padwick

c) VAS Signs

This item was taken under 2223/064a).

d) Tree Works at St Andrews.

Resolved: The work had been completed. Other occurrences of Ash Die-back in the parish would be investigated in the autumn.

e) Milestone on B6165 west of Burnt Yates

The meeting was informed that there was a milestone at the Brimham Rocks turn. The Clerk would enquire as to whether this was the one the correspondent had queried.

Action: The Clerk

f) Update on Bus Shelter

Owing to the inclement weather the work had yet to commence on the bus shelter.

g) Update on Clint Bank Notice Board

Resolved: The noticeboard had been repaired.

2223/064 Area 6 Highways

a) Speeding traffic and speeding protocol

Cllr Walker reported that he had spoken to Darren Griffiths at Highways. He had been informed that VAS signs were not permissible in a 50-mph zone. Cllr Walker had also been referred to another colleague who had sight of a “plan for Burnt Yates” although what this consisted of was yet to be established. Cllr Walker would pass on his emails to the Clerk, who would take this up in his meeting with Highways on 25th January.

Action: The Clerk

b) To update the meeting on the bi-monthly Teams meeting between Area 6 Highways and the Clerk

The Clerk informed the meeting this has taken place and he had circulated the minutes. He was asked to include the situation of traffic pulling onto a grass verge at Law Lane, resulting in a wall sinking. Highways had visited the property 18 months previously, but there had been no response.

Action: The Clerk

2223/065 Play Area

a) To discuss the Play Area Report from HBC

This had been discussed under item 2223/061d)

2223/066 Planning Matters

a) To approve the Planning Application schedule.

Resolved: The Planning Application Schedule was approved.

2223/067 To confirm the date of the next meeting as Wednesday March 1st, 2023, at 19:30

Resolved. The date of the next meeting was confirmed at Wednesday March 1st 2023, at 19:30.

The meeting closed at 20:22.