



## CLINT CUM HAMLETS PARISH COUNCIL

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### Minutes of the meeting of the ordinary meeting of Clint cum Hamlets Parish Council held at the Community Centre, Burnt Yates on Wednesday 31<sup>st</sup> August 2022

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| <b>Present</b>   | Cllrs C Harper, G Walker, R Parker, K Harper, C Mitchell, K Pettitt (Clerk and RFO) + 6 members of the public.   |                 |
|  | Cllr C Harper welcomed all to the meeting.   |                 |
| <b>2223/0029<br/>Public Participation</b>                  | All items brought up would be covered later in the agenda.   |                 |
| <b>2223/030<br/>Apologies</b>                              | No apologies had been received.  |                 |
| <b>2223/031<br/>Any Declarations</b>                       | There were no Declarations of Interest.  |                 |
| <b>2223/032<br/>Report from County Councillor Atkinson</b> | <p>County Cllr Atkinson reported as follows. Regarding HBC, they were still undecided on whether there would be a town council following 1<sup>st</sup> April 2023. HBC were suffering from staff shortages, especially in Planning. NYCC were supporting the IT department. There were still problems with the new Ripon Leisure Centre.</p> <p>Regarding NYCC a committee was sorting out the levelling up of council tax from 2023. There were also committees looking at planning and rubbish. It was hoped to have an elected mayor in place by May 2024. The cost for the Kex Gill repairs had risen. County Cllr Atkinson noted the disappointing response from Area 6 regarding the footpath on Scarah Bank. The Clerk was asked to raise the problem again with Area 6.</p> <p style="text-align: right;"><b>Action: The Clerk</b></p> <p>The stop sign at the New Inn was sited in the middle of the pavement forcing pedestrians to walk in the road. Cllr Walker would send the Clerk a picture and he would raise with Area 6.</p> <p style="text-align: right;"><b>Action: The Clerk / Cllr Walker</b></p> |                 |
| <b>2223/033<br/>Minutes of the Previous Meeting</b>        | <b>Resolved.</b> The minutes of the meeting held on Wednesday 6th July were approved as a true and correct record.   |                 |
| <b>2223/034<br/>Clerk's Report</b>                         | <b>Resolved.</b> The Clerk's Report had been circulated prior to the meeting and was approved unanimously.   |                 |
| <b>2223/035<br/>Financial Matters</b>                      |  |                 |
| a) Bank Reconciliation and budget comparison YTD           | The Clerk had circulated a report previously. The balance in hand at the bank after considering cheques to be signed was £8,807.37. The budget comparison was satisfactory.<br><b>Resolved:</b> The RFO's report was accepted.   | <b>Resolved</b> |
| b) Schedule of Payments                                    | The following b) payments were approved:<br><br>Lights4fun Ltd (Christmas Lights) £165.00<br>Clerk's Expenses £19.00<br>AD Bell Signs and Graphics (Play Area Sign) £ 46.04<br>Yorkshire Lighting Services (Defibrillator Installation) £360.00<br>Clare Boerdas (Milestone Repairs) £18.40  | <b>Resolved</b> |

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| c) New Bank Account                 | Further signatures were required. The Clerk would resubmit the paperwork to Virgin Bank.  | <b>Action:<br/>The Clerk</b>          |
| d) Commuted Sums                    | The latest Commuted Sums spreadsheet had been circulated. The Clerk was asked to request the following information, where was the Hopscotch area? How many quotes were needed for an application for funds? Were the funds due from Sunny Bank to be used in this parish?   | <b>Action:<br/>The Clerk</b>          |
| e) SAAA Auditor                     | <b>Resolved.</b> The Parish Council unanimously decided to opt in to the SAAA sector led auditor appointment regime.  | <b>Resolved</b>                       |
| f) Quote                            | <b>Resolved.</b> It was unanimously agreed that the quote from D A Ainsworth and Son for repairing the playground equipment be accepted, but the Parish council would await the findings of the playground inspection before actioning.   | <b>Resolved</b>                       |
| g) Playground Inspection            | <b>Resolved.</b> The Clerk was asked to contact HBC to proceed with the annual inspection.  | <b>Resolved.<br/>Action The Clerk</b> |
| <b>2223/036<br/>Ongoing Issues</b>  |   |                                       |
| a) Tree Trimming                    | <b>Resolved:</b> Cllr Walker would approach the Churchwarden directly to ascertain progress and inform them of the monies available in commuted sums for the churchyard.  | <b>Action: Cllr Walker</b>            |
| b) Phone Box                        | Cllr C Harper reported that repairs were ongoing.   | <b>C/F</b>                            |
| c) 2 <sup>nd</sup> Defibrillator    | <b>Resolved:</b> The second defibrillator had been installed and was operational.   | <b>Resolved</b>                       |
| d) Sewage Leak at Thornton Beck     | The Clerk reported that he had been in contact with HBC and then consequently the Environmental Agency. He had received a response from the latter which he had circulated to Councillors. It was agreed that Cllr Mitchell, as the person most acquainted with the issue should respond to the Environmental Agency on behalf of the Parish Council.   | <b>Action: Cllr Mitchell</b>          |
| e) Signs For Play Area              | <b>Resolved:</b> The signs had been received and Cllr Walker would arrange installation.  | <b>Action: Cllr Walker</b>            |
| f) Dog Fouling                      | The Clerk was asked to enquire as to whether signs were available such as those that Cllr C Harper had sent a picture of to him.  | <b>Action:<br/>The Clerk</b>          |
| <b>2223/037<br/>Area 6 Highways</b> |   |                                       |
| a) Speeding Traffic                 | Cllr Walker reported that he was still awaiting Area 6 to come back with suggestions on how we should proceed. He also noted the building work at the Old Business Park was due to begin. This was to be performed by Rouse Engineering. Cllr Walker had already been in contact with the MD of the company and would arrange to meet with him onsite to look at the traffic issues that the area was currently suffering. He noted the intention to move the layby slightly and the plan for a slight chicane in the road. He would report back to the Parish Council. | <b>Action Cllr Walker</b>             |
| b) Footpath at Scarah bank Cottages | This had been covered under item 2223/032   |                                       |

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| <b>2223/038 Planning Matters</b>            |   |   |
| a)  | To discuss 6.74.181.B.PBR 22/03145/PBR Prior notification for the conversion of agricultural building to form 2no. dwellings at Lane End Farm, Donkey Lane Burnt Yates<br><b>Resolved:</b> The Parish Council voted unanimously to re-enforce their objections to this application. | <b>Resolved</b>                           |
| b) Planning Spreadsheet                     | The Planning Spreadsheet had been circulated in advance of the meeting and was unanimously accepted.  | <b>Resolved</b>                           |
| <b>2223/039 Correspondence</b>              |   |   |
| a) HBC Bin Replacement Scheme               | It was reported that the bin by the car park had been replaced. The Clerk would check as to whether any further replacements were due.  | <b>Action:<br/>The Clerk</b>              |
| <b>2223/040 Items Raised by Councillors</b> |   |   |
| a) Admiral Long Ofsted Report               | The Parish Council noted the good Ofsted Report the school had received. Cllr Walker noted that the school needed to improve the “Early Years” play equipment. Were the Parish Council able to assist? The Clerk would investigate.   | <b>Action:<br/>The Clerk</b>              |
| b) Cricket Club Defibrillator               | <b>Resolved:</b> Cllr Walker would inspect the equipment each month. This would be a re-occurring agenda item.  | <b>Action Cllr Walker ,<br/>The Clerk</b> |
| c) Village Car Park                         | Unauthorised usage of the car park was a concern. Should rules be posted on the notice board and a donation box be installed? Councillors were asked to look at possibilities for the next meeting.   | <b>Action All</b>                         |
| d) Village Noticeboard Keys                 | <b>Resolved:</b> The Clerk issued copy keys to Cllrs Parker, Walker, and Mitchell for the outlying noticeboards. Cllr C Harper would check to see if she had a copy key for the Car Park Noticeboard and pass on to Cllr Walker.  | <b>Resolved.</b>                          |
| e) Cricket Field Grass Cuttings             | <b>Resolved:</b> Barrie Whitehead would take up the grass cuttings situation with the Cricket Club. He assured the meeting the covers were put away after each match.   | <b>C/F</b>                                |
| f) Bus Shelter                              | It was agreed unanimously that Cllr C Harper would approach Richard Ainsworth for a quote to repair the windows. She would also collect the rubbish in the shelter.   | <b>Action: Cllr<br/>C Harper</b>          |
| g) Grass Cutting Contract                   | An extra cut was to be included in the next contract for the village green area at the Brimham Rocks turning.   | <b>Action The<br/>Clerk</b>               |
| <b>2223/41 Date of Next Meetings</b>        | Wednesday 2 <sup>nd</sup> November at 19:30 in the Community Centre, Burnt Yates<br><br>The meeting closed at 20:59   |   |