



# CLINT CUM HAMLETS PARISH COUNCIL



[www.clintcumhamlets.co.uk](http://www.clintcumhamlets.co.uk)

YOU ARE INVITED TO ATTEND AN ORDINARY MEETING OF  
CLINT CUM HAMLETS PARISH COUNCIL to be held in the Community Centre, Burnt Yates  
on Wednesday 18<sup>th</sup> May 2022 following the Annual Meeting of the Parish Council

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Item 3 Public Participation (ending after 15 minutes of the meeting's commencement.)

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

Keith Pettitt – Parish Clerk and RFO  
11<sup>th</sup> May 2022

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## AGENDA

Following on from Annual Meeting of the Parish Council

**2223/001 Public Participation:** (Maximum 3 minutes per person).

Following on but no later than 15 minutes after the meeting commences. Rules for Public Participation are available on the website and at the meeting.

**2223/002 To receive apologies and approve reasons for absence.**

**2223/003 Declarations of interest**

- To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- To receive, consider and decide upon any applications of dispensation

**2223/004 To receive a report from County Councillor Atkinson**

**2223/005 To confirm the minutes of the meeting held on Wednesday 9<sup>th</sup> March 2022 as a true and correct record.**

**2223/006 To receive the Clerk's Report.**

**2223/007 Financial Matters**

- To approve the bank reconciliation and budget comparison for May 2022.
- To approve the Schedule of Payments as follows.

Date	Ref	Transaction details	Category	Money Out
18.5.22	192	Admiral Long Foundat	Misc.	£ 12.00
18.5.22	191	YLCA Subs	Membership/Subscriptions	£ 215.00
18.5.22	184	AD Bell Signs and Gra	Notice Board	£ 636.85
18.5.22	186	B Whitehead	Defibrillator	£ 232.80
18.5.22	183	G Scrutton	Misc.	£ 200.00
18.5.22	187	E Morris	Audit Fees	£ 50.00
18.5.22	188	TP Jones & Co	Salary and related costs	£ 58.50
18.5.22	189	D A Ainsworth & Son	Community and Field	£ 260.00
18.5.22	190	K Pettitt (Expenses)	Office expenses	£ 76.44
18.5.22	194	WEL Medical Ltd	Defibrillator	£ 478.80

- c) To certify Clint Cum Hamlets Parish Council as exempt from external audit for fiscal year 2021-22
- d) To receive and note the Annual Internal Audit Report for 2021-22 included at page 4 on the Annual Governance and Accountability Return 2021-22
- e) To approve Section 1 - Annual Governance Statement 2021-22 for Clint Cum Hamlets Parish Council on page 5 of the Annual Governance and Accountability Return 2021-22
- f) To approve Section 2 - Accounting Statements 2021-22 for Clint Cum Hamlets Parish Council on page 6 of the Annual Governance and Accountability Return 2020-21
- g) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
- h) To approve the Asset Register as of April 2022.
- i) To discuss changing the bank account from Lloyds Bank to Virgin Money and giving the Clerk electronic access.
- j) To note the increase in the hourly rate for the Clerk's salary from £12.00 to £12.21 as per the NACL pay grade SCP 14

**2223/008 To receive information on the following ongoing issues and decide further action where necessary:**

- a) Tree Trimming
- b) Grass Cuttings / Cricket gates.
- c) Update on the Christmas Lights
- d) Update on Phone Box
- e) Update on 2<sup>nd</sup> Defibrillator

**2123/009 Area 6 Highways**

- a) Raised tarmac on Springfield Footpath
- b) Speeding traffic and speeding protocol
- c) Clearing of dangerous footpaths from Scarah Bank Cottages

**2223/010 Planning Matters**

- a) To agree the Planning Spreadsheet previously circulated.

Any further planning applications received before the date of the meeting will be discussed at the meeting.

**2223/011 Correspondence**

- a) Email from a parishioner regarding potential sewage leakage into Thornton Beck.
- b) Email from a parishioner regarding Grants for Village Plants

**2223/012 Items raised by Councillors**

- a) Quote on new signs for playground and details to be incorporated (CH)
- b) Cricket Club covers (KH)
- c) Car Park barrier padlock (CH)
- d) Strim grass at car park (CH)
- e) Enforcement of planning consents (CM)

**2223/013 To notify the clerk of matters for inclusion on the agenda at the next meeting.**

**2223/014 To decide the dates for the next two meetings in July and September**